

Lewisville Planning Board Public Meeting Minutes
April 13, 2016
6510 Shallowford Road - Room #201
7:00pm

I. Call to Order

- A. Planning Board Chair Jeanne Marie Foster called the meeting to order at 7:05 p.m. Planning Board members present were Katie Heath, Tom Lawson, and Michael Prince. Suzanne Fawley, Paul Hari and Chester Patterson could not attend. Staff members present were Attorney Bowen Houff, Town Planner Marty Myers, and Town Clerk Joyce Walker. Also present were Student Leadership Committee member Abby Hill and parent Brenda Hill. Parks, Recreation and Cultural Development Board liaison Marci Gallman was not in attendance.
- B. Approval of Agenda
 - 1. Tom Lawson moved to approve the agenda with the addition of adding the election of officers immediately following the approval of the agenda. The motion was seconded by Katie Heath and approved unanimously.
- C. Election of Officers
 - 1. Tom Lawson moved to appoint Jeanne Marie Foster as chair and Michael Prince as vice chair by acclamation. The motion was seconded by Katie Heath and approved unanimously.

II. Approval of Minutes

- A. March 23, 2016
 - 1. Tom Lawson moved to approved the minutes of March 23, 2016. The motion was seconded by Michael Prince and approved unanimously.

III. Reports

- A. Chair's Report
 - 1. Mr. Prince reported on the joint meeting with the Utilities Committee. He noted that the study is complete and that it is dynamic because of the software that was used. Further planning can use the software by recalculating current information by adjusting variables because of the formulas that were used. The new chair is Lang Wilcox and the vice chair is Ed Rachlin.
 - a. Each is to be asked to attend the next Planning Board meeting on the 27th and that some component on the agenda is related to utilities.
 - (1) Mr. Acquesta is to be asked to attend to review the report and to review the maps in the report.
 - b. Planning board members asked for copies of the feasibility study (hard copy and/or digital) so that comments can be made by board members prior to being sent to Council.
 - (1) Chester Patterson is to provide an executive summary of the study.
 - c. Board members also asked for map visuals for the Sharp TV; however, the board was advised that another license is needed for ESRI and money is in the upcoming budget.
 - (1) Mr. Myers and Mrs. Walker will check on these items with Mr. Perkins.
 - d. Mr. Lawson suggested that the board may need to be more aggressive in their future planning.

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- e. Mrs. Heath was concerned that the study is consent with the UDO and Comprehensive Plan, etc.
- f. Mr. Kron suggested that long range planning decisions will have consequences on development.
- g. There was discussion on being pro-active with the boards and committees, especially when the work of one group impacts another.
 - (1) Mrs. Foster suggested that the Liaison Committee meet to discuss cross communication.

B. Staff Reports

- 1. Town Manager
 - a. A written report was provided; however, there was no new information.
- 2. Planning Director
- 3. Town Clerk

C. Lewisville Utilities Committee Report

IV. Public Hearings

- A. None

V. Guest and Presentations - Paul Kron, Foothills Planning and Design, PLLC

- A. Mr. Kron will help to illustrate the development of the Robinhood Road corridor so that the Town is proactive in the development of the area. This would include build-out scenarios based on existing land use patterns and other factors such as the vision statements in the Comprehensive Plan and the plans used to create college campuses. Illustrations on the plans would be provided. He also reviewed the scope of work that he will supply and suggested a board workshop along with other boards/committees that may be involved.
 - 1. Moving forward, results would be placed into ordinances.
 - 2. Other small area plans need to be moving forward in parallel with the Robinhood Road Plan and even if the school is not built, the Robinhood Road Plan still needs to be completed and needs to be included into his proposal.
 - 3. There was discussion on the Town driving development rather than developers driving how the development would occur.

VI. Old Business

- A. Relationship of Small Area Plans to the Town Wide Preferred Land Use Plan

VII. Unfinished Business

- A. Draft 2016 Plan of Work for the Planning Board
 - 1. Preferred Land Use Plan(s)
 - 2. Small Area Plan(s)
 - a. Draft Lighting Ordinance
 - b. Draft Drive-Thru Ordinance
 - 3. Planning Processes

VIII. New Business

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A. None

IX. For the Good of the Order

- A. Public Comments
1. None

X. Board Discussion

- A. Miscellaneous
1. Next Meetings
a. Next Regular Public Hearing meeting **May 11, 2016** (2nd Wednesday of the month)
b. Next Regular Work Session meeting - **April 27, 2016**, (4th Wednesday of the month)

XI. Adjournment

- A. Having no other business to discuss, a motion was made by Michael Prince and seconded by Tom Lawson to adjourn the meeting at 9:05 p.m. The motion was approved unanimously.

Respectfully Submitted,

Joyce C. McWilliams Walker,
Town Clerk

Jeanne Marie Foster,
Chair