

**Lewisville Planning Board Public Meeting Minutes**  
**July 13, 2016**  
**6510 Shallowford Road - Room #201**  
**7:00pm**

**I. Call to Order**

A. Roll Call

1. Chair Jeanne Marie Foster called the meeting to order at 7:07 p.m. Board members present were Suzanne Fawley, Paul Hari, Chester Patterson, Michael Prince and Tom Lawson. Katie Heath was unable to attend. Also present were Town Manager Hank Perkins, Attorney Bo Houff, Planner Marty Myers and Town Clerk Joyce Walker. Parks and Recreation Liaison Marci Gallman was not in attendance.

B. Approval of Agenda

1. Tom Lawson moved approval of the agenda. The motion was seconded by Chester Patterson and approved unanimously.

**II. Approval of Minutes**

- A. Mrs. Foster asked to change *they* to *some* in the third sentence of III.A.1.

- B. Tom Lawson moved to approve the minutes of June 22, 2016 as amended. The motion was seconded by Paul Hari and approved unanimously.

**III. Reports**

A. Chair's Report

1. Mrs. Foster provided copies of the action items from the Comprehensive Plan. She would like to incorporate the items into the board's plan of work. She suggested the need to have a software management program to manage the work. (MS Project was suggested.)
2. Mrs. Foster will be presenting the board's plan of work to Council on August 4<sup>th</sup>. She will bring the information to the board on the 27<sup>th</sup> for review.

B. Manager's Report

1. Mr. Perkins reviewed the written Manager's Report.
  - a. Approval of the budget.
  - b. The Town's 25<sup>th</sup> anniversary celebration.
  - c. GWR first public meeting on the planning process.
    - (1) Provide information to board members when information is received from the engineer.
    - (2) Contact information for the engineer is to be provided to Ms. Fawley for the 25<sup>th</sup> anniversary set-up.

C. Planner's Report

1. The sign definition change for the UDO was presented to Council and took under advisement since there were a number of questions on the change.
  - a. The plan for the next phase is to work with Randy Henning on public art.
2. Time-line for completion is the fall to the end of the year.

D. Utilities Report

1. Mr. Perkins reported that Mike Acquesta has completed the calculations with the integration of densities for the GMA 4 area and LRO. Next he will be finalizing cost estimates.
  - a. There was discussion on the map(s) needed for the tri-fold for the anniversary celebration as utilities pertain to the planning process as well as

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the overlay of the utility map over existing maps.

- E. 25<sup>th</sup> Anniversary Committee Report
  - 1. The event date is Saturday, August 13, 2016.
  - 2. Mrs. Fawley provided a layout for two (2) 10x10 tents to accommodate all of the associated planning groups. She indicated there are four (4) areas of concentration:
    - a. Live/work map
    - b. Robinhood Road Small Area Plan
    - c. Community Center discussion
      - (1) There was discussion on the disconnect between the residents and the Council on the need for a community center.
      - (2) FS 12 on the Comprehensive Plan is an action item for both the Parks and Recreation Board and the Planning Board with the Planning Board named as the primary group for this directive. It was suggested to work in conjunction with the Parks and Recreation Board. The thought is that function will determine site.
        - (a) A joint meeting with the Parks and Recreation Board is to be scheduled.
        - (b) Board members decided to meet on Thursday, July 21, 2016 at 5:00 p.m. to discuss directives from the Comprehensive Plan.
      - (3) Mrs. Fawley provided information on Lacrosse and suggested that Lewisville might be a good location for Lacrosse fields.
        - (a) It was suggested that large tracks of land need to be acquired that could be used for future projects.
    - d. Future projects and the board's plan of work
      - (1) There was a question whether the Yadkin River Greenway should be discussed.
  - 3. Mr. Perkins covered the safety issues associated with tents.

**IV. Old Business**

- A. Feedback to Paul Kron
  - 1. Members were asked to review the information from Paul Kron and submit any additions/changes/corrections for the document he is preparing for the board. Immediate items identified by members were:
    - a. The legend should include the school site on maps.
    - b. Two grammatical errors were corrected.
    - c. Background should be added to the *Purpose*.
- B. Plan of Work
  - 1. Homework: Members are to bring their top 3-5 items for services for the community center for the meeting on the 21<sup>st</sup>.

**V. Board Discussion**

- A. Members reviewed the action items for consensus.
- B. Members will provide availability for the anniversary to Mrs. Fawley.

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**VI. Adjournment**

- A. Next meetings:
1. Retreat meeting - July 21, 2016 - 5 p.m. - 8 p.m.
  2. Next Regular Public Hearing meeting - **August 10, 2016**, (2<sup>nd</sup> Wednesday of the month)
  3. Next Regular Work Session meeting - **July 27, 2016**, (4<sup>th</sup> Wednesday of the month)
- B. Having no other business to discuss, Chester Patterson moved to adjourn the meeting at 8:55 p.m. The motion was seconded by Suzanne Fawley and approved unanimously.

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Jeanne Marie Foster  
Chair

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Joyce C. McWilliams Walker  
Town Clerk