

Lewisville Planning Board Public Meeting Minutes
August 10, 2016
6510 Shallowford Road - Room #201
7:00pm

I. Call to Order

- A. Chair Jeanne Marie Foster opened the meeting at 7:05 p.m. Board members present were Suzanne Fawley, Paul Hari, Tom Lawson, Michael Prince and Chester Patterson. Katie Heath was unable to attend. Also present were Manager Hank Perkins, Attorney Bo Houff and Planner Marty Myers. Town Clerk Joyce Walker was unable to attend. Parks, Recreation and Cultural Development liaison was not present.
- B. Approval of Agenda
 - 1. Paul Hari moved to approve the agenda. The motion was seconded by Tom Lawson and approved unanimously.

II. Approval of Minutes

- A. July 27, 2016 - Not available

III. Guest(s) and Presentations

- A. Bill Powell - Winston-Salem/Forsyth County Schools

IV. Reports

- A. Chair's Report
 - 1. Mrs. Foster provided an executive summary of the board's Plan of Work. Items identified were land use, facility master plan (including the Council's direction on a new community center), processes and a time line to complete the work. She has shared the plan of work with the council and noted that a Downtown Small Area Plan is part of the work plan. She also referenced a recent article in the paper re: solar farms, noting that they are an item to be watched for future planning.
- B. Manager's Report
 - 1. Mr. Perkins reviewed the following:
 - a. Gateway Project on Williams Road and the time line for completion in January 2022.
 - (1) Staff was asked to ask the DOT if gravel can be placed on the shoulder where trucks are parked to protect from ruts.
 - b. Tuesday, November 1, 2016 will be another public hearing for the Great Wagon Road Project.
 - c. Channel 6 equipment is being replaced.
 - d. Interviews are being conducted for a part time communications specialist.
- C. Planner's Report
 - 1. There was discussion on using ArcReader on the smart TV.
 - a. Staff was asked to investigate this update.
- D. Utilities Liaison
 - 1. Board members were updated on the sewer survey being developed and the modification being made to the matrix based on the LRO and PRD's. Adjustable factors will be used. The next step for Utilities once the survey is complete is to look

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at financing.

- a. There was some discussion on Mr. Patterson acting as a consultant to Utilities when needed because of his stormwater involvement.
- b. Stormwater facility needs will be considered as small area plans are developed.

E. 25th Anniversary Committee Report

- 1. Mrs. Fawley updated the board on plans for the layout for the Planning Board tent at the anniversary celebration and some of the interactive activities for the attendees. Board members also suggested other items to be added to displays and any materials that need to be available.

V. Public Hearings

- A. None

VI. Old Business

A. Small Area Plans

1. Robinhood Road

- a. There was discussion on transportation ideas.

- (1) Mr. Perkins advised that the town can only spend monies on roads within the town's jurisdiction. He also explained that STP-DA funds are limited and explained how federal funding works. He mentioned several other grants that might be available.

- (2) The board discussed traffic problems that might occur when the new school is built and how Ketner Road might play a part in easing traffic.

- (a) There was consensus that it will be beneficial to take a multi-jurisdictional approach in working on the transportation and infrastructure in planning the school and access.

- (b) The idea is to create a different model when building schools, i.e. build the infrastructure first before allowing development.

- (c) The board also talked about considering the number of "rooftops" that enter into the equation if sewer is placed and the impact on transportation of those "rooftops".

- b. Robinhood Road - Conceptual Design Exercise

- (1) The map of the area was reviewed. Mr. Powell provided information on topographical and wetland issues that must be considered as well as some ideas on various possible ways to access the school property.

- (a) Board members also looked at other ways to access the property.

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- (b) Bill Powell stated that if the bond passes, construction will start in 2018 and should be complete by 2020.
- (c) Funding has been spread over a number of years in order to avoid a large tax increase.

VII. For the Good of the Order

- A. Public Comments
 - 1. None

VIII. New Business

- A. None

IX. Board Discussion

- A. Action Item Consensus
 - 1. Drive around the town and get ideas to bring to the next meeting.
 - 2. The map exercise will be continued at the next meeting.
- B. Next Meetings
 - 1. Next Regular Public Hearing meeting - **September 14, 2016** (2nd Wednesday of the month)
 - 2. Next Regular Work Session meeting - **August 24, 2016** (4th Wednesday of the month)

X. Unfinished Business

- A. Draft lighting Ordinance (Component of Downtown SAP)
- B. Draft Drive-Thru Ordinance (Component of Downtown SAP)
- C. Planning Processes
- D. Signage - Phase 2 - Ordinance Changes

XI. Adjournment

- A. Having no other business to discuss, the meeting adjourned.

Jeanne Marie Foster
Chair

Joyce C. McWilliams Walker
Town Clerk