

Lewisville Planning Board Work Session Meeting Minutes
August 31, 2016 (Changed from August 28)
6510 Shallowford Road - Room #201
7:00pm

I. Call to Order

- A. Chair Jeanne Marie Foster opened the meeting at 7:04 p.m., noting that the meeting on the 28th did not have a quorum and this date was available for the board to meet. Board members present were Suzanne Fawley, Katie Heath, Tom Lawson, Michael Prince and Chester Patterson. Also present were Planner Marty Myers and Attorney Bo Houff. Town Clerk Joyce Walker were unable to attend. Parks, Recreation and Cultural Development liaison was not present.
- B. Approval of Agenda
 - 1. Mrs. Foster asked to reverse New Business and Old Business which will be evident later.
 - 2. Michael Prince moved to approve the agenda as amended. The motion was seconded by Katie Heath and approved unanimously.

II. Approval of Minutes

- A. July 27, 2016 - Not available
- B. August 10, 2016 - Not available

III. Guest(s) and Presentations

- A. None

IV. Reports

- A. Chair's Report
 - 1. Mrs. Foster reported that she has met with Yvonne Hall and Susan Linker of the Beautification Committee to discuss coordination efforts with the Planning Board. She introduced Recycling Committee Chair to the owner of the permaculture property to discuss potential shared interests in sustainability in follow up to the joint chair meeting. She has discussed the joint meeting with the Parks and Recreation Board, attended a school board meeting to hear Bill Powell's presentation on the list of priorities for the bond, and met with staff regarding project management software.
- B. Planner's Report
 - 1. Mr. Myers reported that the drainage issue at the roundabout is being repaired.
 - 2. The consent order issued by the judge on the Hanley's was explained by Attorney Houff and the consequences if they didn't comply.
- C. Utilities Liaison
 - 1. No report.
- D. Anniversary PB/GWR Tent - Public Feedback Debrief
 - 1. Mr. Patterson reported that most people who came by the tent were interested in the Great Wagon Road Project.
 - a. There was a suggestion that the next time there is public engagement, ask what residents go to Winston for that is not in Lewisville.
 - b. There was also a suggestion to ask different questions.

Lewisville Planning Board Work Session Meeting Minutes
August 31, 2016 (Changed from August 28)
6510 Shallowford Road - Room #201
7:00pm

- c. The difference between wants and needs also should also be defined when talking about public engagement.
 - d. A report from the contractor that attended the 25th anniversary celebration has not yet been received. He is to meet with the Planning Board to bring everyone up to speed on the GWR project.
- E. Discussion with Bill Powell - WS/FCS
 - 1. Mr. Powell brought the results of the school board meeting and the list of priorities for the schools. This included new schools, maintenance and repair, technology, security, etc.
 - 2. If the bond passes, it will be February of 2017 to begin the process on the design for the Robinhood Road school.
 - 3. There was discussion on the placement of pods when designing the overall school property and how tax dollars play into what is designed.
 - a. Mr. Powell asked that the board work on transportation, utilities and infrastructure for the school site.
 - b. There was discussion on the need to adopt a transportation plan and aesthetic standards for the school.
 - c. Mrs. Foster also suggested that the Greenway and Pedestrian Plan be reviewed for possible adoption so that it can be integrated in future plans. Currently it has only been accepted by Council.
 - 4. The map from last meeting was reviewed with all drawings of suggested road placement. The board looked at other suggestions for transportation and walkability to the schools.
 - a. Mr. Powell provided trends on how children get to school which needs to be considered (walking vs. buses vs. buses).
 - b. It was mentioned that the Utilities Committee has asked for 40 foot easements for sewer which could be used for greenways.
 - 5. Items to be shared with Paul Kron:
 - a. Density (high end town homes)
 - b. Greenway easement following sewer lines
 - c. Urban planning for connections at major intersections
 - d. Scenic views
 - e. Linear parks
 - f. Connection to Brookberry
 - g. Glad Acres connector
 - 6. Vetting
 - a. Technically vet (feasible with topography?)
 - b. Proposed map with specifics
 - c. Inform current landowners
 - d. Public engagement (needs assessment)
 - 7. Stakeholders
 - a. Developers

Lewisville Planning Board Work Session Meeting Minutes
August 31, 2016 (Changed from August 28)
6510 Shallowford Road - Room #201
7:00pm

- b. Neighbors
- c. School board
- d. Parents
- e. Elected officials
- f. Safe Routes to School group

V. Public Hearings

- A. None

VI. New Business

- A. Joint Meeting with Parks and Recreation and Cultural Development and Others (September 28, 2016)
 - 1. This is to work on surfacing functional needs for a community center and master facility plan.
 - 2. Michael Prince advised that he will not be available for the meeting.
 - 3. Goals and objectives to be discussed at the next meeting.

VII. Old Business

- A. Small Area Plans
 - 1. Robinhood Road Small Area Plan discussed above with the school.
- B. Downtown Small Area Plan
 - 1. Board will conduct a similar exercise for the downtown as was done for the Robinhood Road Plan.
 - 2. Review the PUT table as it impacts the work Michael Prince and Katie Heath are working on with business engagement.

VIII. Unfinished Business

- A. Mr. Myers is working on a micro brewery and distillery ordinance now that Winston-Salem has passed theirs.
- B. Draft lighting Ordinance (Component of Downtown SAP)
- C. Draft Drive-Thru Ordinance (Component of Downtown SAP)
- D. Planning Processes
- E. Signage - Phase 2 - Ordinance Changes

IX. Board Discussion

- A. Action Item Consensus was reviewed.
- B. Next Meetings
 - 1. Next Regular Public Hearing meeting - **September 14, 2016** (2nd Wednesday of the month)
 - 2. Next Regular Work Session meeting - **September 28, 2016** (4th Wednesday of the month)

Lewisville Planning Board Work Session Meeting Minutes
August 31, 2016 (Changed from August 28)
6510 Shallowford Road - Room #201
7:00pm

X. Adjournment

- A. Having no other business to discuss, Michael Prince moved to adjourn the meeting. The motion was seconded by Tom Lawson and approved unanimously.

Jeanne Marie Foster
Chair

Joyce C. McWilliams Walker
Town Clerk