

Lewisville Planning Board Meeting Agenda
September 12, 2018
6510 Shallowford Road - 2nd Floor Conference Room
6:30 pm

I. Call to Order

- A. Chair Jeanne Marie Foster called the meeting to order at 6:32 p.m. Board members present were Joseph Hamby, Jessica Higgins, Meghan Flow and Bill Scantland. Michael Sullivan entered at 6:40 p.m. Tom Lawson advised he would be unable to attend. Also in attendance were Attorney Bo Houff, Planner Josh Harrold and Town Clerk Joyce Walker.
- B. Mary Gaines and Susan Linder, co-chairs of the Lewisville Historical Society Nissen House Steering Committee were present.
- C. Approval of Agenda
 - 1. Bill Scantland moved to approve the agenda. The motion was seconded by Meghan Flow and approved unanimously.

II. Approval of Minutes

- A. August 8, 2018 - not available
- B. August 22, 2018 - not available

III. New Business

- A. None

IV. Public Hearings

- A. None

V. Technical Review

- A. Lewisville Historical Society Site Plan Amendment (Nissen House)
 - 1. The board reviewed the LHS request to amend the Nissen House site plan to include handicapped parking, a walkway, and an easement that was approved by Council at an earlier date. Everything will be in compliance with town agreements and use.
 - 2. After review, Meghan Flow moved to recommend to Council approval of the amended site plan. The motion was seconded by Joseph Hamby and approved unanimously.

VI. Reports - Updates

- A. Chair
 - 1. Mrs. Foster reported on the board and committee chair's meeting with the mayor.
 - a. Everyone was updated on the Great Wagon Road (GWR).
 - b. Other chairs advised of their interest in development.
- B. Planner
 - 1. Mr. Harrold announced that his last day of work will be October 10th. He has accepted a position as the manager of Black Mountain.
 - 2. He has secured a member of the Benchmark staff to work on a part time basis to handle complaints.
 - 3. The school system is supposed to submit plans next month.
 - 4. Limited condition planning board review approvals do not go to council.

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5. At the regular council meeting on the 13th, council will have on its agenda the Pedestrian Connections Overlay (PCO), update to the Permitted Use Table (PUT) by adding *Veterinary Services* to LD1-S, the rezoning of the property on Shallowford Road, and two major subdivision preliminary site plan approvals.

- C. Manager
 1. No report available.
- D. Clerk
 1. No report.

VII. Unfinished Business

- A. NeAP Overlay District
 1. Board members reviewed the *use table* for the Northeast Area in detail.
 - a. Board members focused on residential with the Vienna Business District (VBD) as commercial.
 - (1) It was determined during discussion that the VBD area needs to be more clearly defined, i.e. properties included in the district.
 - b. Mr. Harrold updated the information on-line and will provide the amendments to board members and distribution to the consultant.
 2. There was discussion on the NAC (Neighborhood Activity Center) or area around the Lewisville-Vienna Road/ Robinhood Road area.
 - a. The area noted on the map in the circle needs to be defined and single family residential removed.
 3. The next items for review will be *Rural* and *Suburban*.
- B. Development Schedule
 1. Discussion of this item will be on the agenda for the next meeting.
- C. Board members were advised of a council directive to examine and compare LD1-S and PB.
- D. Mrs. Foster asked if there could be a big map available during meetings for visualization.
- E. Planning Board Actions FY 2018-2019
 1. No discussion.

VIII. Board Discussion

- A. Action Item Consensus/Next Steps
- B. Next Meetings
 1. Next Regular Public Hearing meeting - **October 10, 2018** (2nd Wednesday of the month)
 2. Next Work Session meeting - **September 26, 2018** (4th Wednesday of the month)

IX. Adjournment

- A. Having no other business to discuss, Meghan Flow moved to adjourn the meeting at 8:40 p.m. The motion was seconded by Mike Sullivan and approved unanimously.

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Jeanne Marie Foster,
Chair

ATTEST:

Joyce C. McWilliams Walker,
Town Clerk