

Lewisville Planning Board Meeting Minutes
October 24, 2018
6510 Shallowford Road - 1st Floor Council Chambers
6:30 pm

I. Call to Order

- A. Chair Jeanne Marie Foster called the meeting to order at 6:32 p.m. Board members present were Joseph Hamby, Jessica Higgins, Tom Lawson, Meghan Flow and Michael Sullivan. Bill Scantland had advised that he would not be able to attend. Also present were Attorney Bo Hoff, Interim Planner Anna Leonard and Town Clerk Joyce Walker.
- B. Approval of Agenda
 - 1. Joseph Hamby moved to approve the agenda. The motion was seconded by Tom Lawson and approved unanimously.

II. Approval of Minutes

- A. October 10, 2018
 - 1. Michael Sullivan moved to approve the October 10, 2018 minutes. The motion was seconded by Jessica Higgins and approved unanimously.

III. New Business

- A. None

IV. Public Hearings

- A. None

V. Technical Review

- A. Robinhood Road school site plan review
 - 1. Colon Moore, Winston-Salem/Forsyth County Schools, asked to withdraw review of the Robinhood Road School site plan in order for more due diligence regarding the Technical Review Committee's comments. The site plan will come forward at a later date.
 - 2. Mr. Moore was thanked and the Board will look forward to receiving the site plan at a later date.

At 6:40 p.m., the Board recessed to the conference on the 2nd floor.
The meeting reconvened at 6:45 p.m. with all members present mentioned above.

VI. Reports - Updates

- A. Chair
 - 1. Everyone was reminded that the school system will have to go through the TRC process when the plan is resubmitted.
 - 2. Mrs. Foster advised the Board that a letter had been sent to the focus group members as noted from the last meeting.
 - 3. She also advised that a letter had been received from the three (3) residents with the property in the middle of the school property that cited access concerns.
- B. Planner
 - 1. No updates.

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- C. Manager
 - 1. No updates
- D. Clerk
 - 1. 2019 Calendar for October, November and December
 - a. Board members reviewed the 2019 calendar for end of the year date changes. Mike Sullivan moved to change the meeting date in November from the 13th and 27th to the 6th and 20th.
 - b. Tom Lawson moved to meet downstairs instead of upstairs for the November 7th meeting. The motion was seconded by Joseph Hamby and approved unanimously.

VII. Unfinished Business

- A. NeAP Overlay District
 - 1. Complete PUT Table and Regulation of Uses
 - a. Mr. Hamby provided an overview of the work that has been done on the PUT table so far and the Board continued their review of the other areas for the table.
 - b. There was also much discussion in defining rural vs. suburban as it applies to the Northeast Area.
- B. Planning Board Actions FY 2018-2019 (Downtown Uses/Planning/Vetting Process Debrief)
 - 1. Staff Report Case Study L-085
 - a. Ms. Leonard provided information on each of the items of concern identified by Council and will prepare a report for the meeting on November 3rd. After reviewing the information, the only thing that was missed was the parking as all other issues were identified and discussed.
 - 2. Joint meeting preparation/material map review and discussion
 - a. Mrs. Foster will be meeting the following day to work on the agenda for the meeting on the 3rd.
 - (1) Members asked that (1) staffing, (2) contracting when needed, and (3) the UDO be on the agenda as items of discussion.
- C. Development Schedule and Engagement
 - 1. Handouts were provided for future discussions.

VIII. Board Discussion

- A. Action Item Consensus/Next Steps
 - 1. Future discussion: agri-hoods, tiny houses and their modern uses.
 - 2. Transportation and board sub-committees need to be discussed.
 - 3. Homework: 2019 - items for review.
- B. Next Meetings
 - 1. Next Regular Public Hearing meeting - **November 7, 2018** (generally 2nd Wednesday of the month - change for November due to holiday)
 - 2. Next Work Session meeting - **November 28, 2018** (4th Wednesday of the month)

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IX. Adjournment

- A. Having no other business to discuss, Mike Sullivan moved to adjourn the meeting at 8:41 p.m. The motion was seconded by Jessica Higgins and approved unanimously.

Jeanne Marie Foster, Chair

ATTEST:

Joyce C. McWilliams Walker, Town Clerk