

Lewisville Town Council
Organizational and Action Meeting Minutes
December 9, 2021 – 6:30 PM
Lewisville Town Hall 1st Floor Council Chambers
6510 Shallowford Road

1. Call to Order

- a. Mayor Horn opened the meeting at 8:10 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman and Jane Welch. Also attending were Town Manager Hank Perkins, Town Attorney Bowen Houff, Town Planner Stacy Tolbert, Finance Director Pam Orrell, Public Works Director Ryan Moser, Town Clerk Joyce Walker and Town Clerk in transition Dora Moore.
- b. Adoption of Agenda – Council Member Welch moved to approve the agenda. The motion was seconded by Council Member Smitherman and approved unanimously.

2. Election of Mayor Pro Tem

- a. Mayor Horn nominated Jeanne Marie Foster to serve as Mayor Pro Tem. Motion was seconded by Council Member Welch and approved unanimously.
- b. Oath of Office was given by Town Clerk Joyce Walker.
 - i. Mayor Pro Tem Jeanne Marie Foster
- c. Resolution 2021075 – Conferring powers, duties and signatures of the Mayor to the Mayor Pro Tem in the absence of the Mayor - Council Member Franklin moved to approve Resolution 2021075. The motion was seconded by Council Member Smitherman and approved unanimously. *(Resolution 2021075 is herein incorporated by reference into the minutes.)*

3. Council Appointment Nominations

- a. Mayor Horn moved to approve the Council appointment nominations as presented. The motion was seconded by Council Member Hunt and approved unanimously.
 - i. Winston-Salem/Forsyth County Urban Planning Area Transportation Advisory Committee (TAC)
Primary – Mayor Mike Horn
Alternate – Council Member Ken Sadler
 - ii. Piedmont Triad Regional Council of Governments Delegates
Primary – Council Member Fred Franklin
Alternate – Council Member Melissa Hunt
 - iii. Special Projects Review Committee
Member 1 – Council Member David Smitherman
Member 2 – Council Member Jane Welch
Member 3 – Council Member Melissa Hunt
 - iv. Administrative Committee
Member 1 – Mayor Mike Horn
Member 2 – Council Member Ken Sadler
Member 3 – Mayor Pro Tem Jeanne Marie Foster
 - v. Mayor’s Roundtable
Member 1 – Mayor Mike Horn
Member 2 – Mayor Pro Tem Jeanne Marie Foster

4. New Business

- a. 2022 Council, Board and Committee meeting in person or via Zoom – Council Member Smitherman moved that all meetings be in person. Council Member Franklin expressed concerns about 6:30 PM in person meeting time. Motion failed due to no second.

Council Member Sadler moved that briefings be held via Zoom and regular meetings be in person. The motion was seconded by Council Member Franklin and passed unanimously.

Council Member Sadler moved that briefings be held at 6:30 PM and regular meetings be held at 7:00 PM. The motion was seconded by Council Member Welch. Mayor Horn, Mayor Pro Tem Foster, and Council Members Franklin, Hunt, Sadler and Welch voted in favor. Council Member Smitherman opposed. Motion passed 6-1.

Mayor Horn moved that that Boards and Committees choose whether to meet in person or via Zoom, Planning Board public hearing meetings be in person and Zoning Board of Adjustment meeting be in person. Furthermore, Planning Board can determine if working sessions will be in person or via Zoom. The motion was seconded by Council Member Smitherman and passed unanimously.

Mayor Pro Tem Foster expressed concern about the inability to broadcast when virtual meetings are no longer permissible when the current State of Emergency is lifted. She requested ways to enhance the standard meeting be evaluated. Manager Perkins will evaluate technology options including noting a webcam may be the initial step.

- b. 2022 Meeting Schedule – It was noted that adoption of the 2022 Meeting Schedule includes approval of the 2022 Development Review Schedule. Council Member Smitherman moved to approve the 2022 Meeting Schedule. The motion was seconded by Council Member Hunt and passed unanimously.

5. Administrative Reports

- a. Manager
 - i. Council Retreat Dates were scheduled for February 4-5, 2022 at the Mary Alice Warren Community Center.
- b. Clerk
 - i. Board and Committee appointments will be in March 2022.
 - ii. Ethics training (NCGS 160A-86) is required for all recently elected officials.

6. Public Comment – No comments.

7. For the Good of the Order

- a. Mayor Horn presented a plaque to Town Clerk Joyce Walker.

8. Adjournment - Council Member Sadler moved to adjourn the meeting at 9:21 PM. The motion was seconded by Council Member Smitherman and approved unanimously.

9. Reception

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk