

Lewisville Parks, Recreation & Cultural Development Board Meeting Minutes
February 8, 2021 - 6:00 p. m.
Digitally originating in Council Chambers 1st floor - Lewisville Town Hall
6510 Shallowford Road

Parks and Recreation Meeting

Please click the link below to join the webinar:

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1. **Call to Order**

- a. Chair Susan Frey called the meeting to order at 6:00 p.m. Board members present were Shaida Horner, Janice Orsini and Catherine Spross. Daniel Lough and Robert Ogden were not present and Ryan Walker had advised he would not be able to attend. Manager Hank Perkins and Office Manager/Events Coordinator Stacy Howard were also present. Mayor Mike Horn was acknowledged as being present. No liaisons were present.

Robert Ogden was electronically admitted to the meeting.

2. **Adoption of Agenda**

- a. Robert Ogden moved to approve the agenda. The motion was seconded by Susan Frey and approved unanimously with a roll call vote of ayes from Board members Horner, Ogden, Orsini, Spross and Chair Frey.

3. **Approval of Minutes**

- a. January 11, 2021
- i. Catherine Spross moved to approve the January 11, 2021 minutes. The motion was seconded by Shaida Horner and approved unanimously with a roll call vote of ayes from Board members Horner, Ogden, Orsini, Spross and Chair Frey.

4. **Membership**

- a. Election of Chair and Vice Chair will occur in April following the March Council meeting.
- b. Catherine Spross has indicated she will not be returning.
- c. No applications have been received for this board.

5. **Guest(s)**

- a. Mayor Mike Horn was present to provide an update on the furniture selection for the Mary Alice Warren Community Center.
- i. Mayor Horn thanked everyone for their participation in the review for furniture
- (1) The style has been determined and now staff will start to look for the

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- pieces.
- ii. He also advised that there was conversation at the Council’s retreat to have round tables.
 - (1) Board members were reminded that at their last meeting, board members discussed that topic and decided that any renter that wanted round tables could rent them.
 - (2) After some discussion, members thought having some round tables available would work and if more were needed, then the extra could be rented.
 - (a) Board members agreed that 8 round tables seating 8 would work.
 - (b) Chairs for these banquet tables may have to be ordered since eating height may be different than meeting height chairs.
 - (i) Mr. Perkins will verify whether a different height will be needed for banquet tables.
 - (3) Any tables and chairs being ordered will be “nesting” in order to conserve space.
 - (a) Some chairs will have arms while others will not.
 - (4) The color palate will be provided at a later date.

Mayor Horn left the meeting.

6. Appeal Requests

- a. None

7. Old Business

- a. Continued discussion on Mary Alice Warren Community Center rental rates
 - i. Board members had been sent information on various venues around the county and other close locations for review.
 - ii. Board members continued to discuss the possible ways to rent facilities in the new building.
 - (1) Mrs. Frey shared a spread sheet comparing various venues and the cost per person also noting function and uses.
 - iii. One of the discussions included whether the whole building would be rented depending on the activity (weddings specifically); the time of day and/or week; which parts of the building would be rented separately or together; by the hour or block of hours; in town vs. out of town renters; weekend vs mid-week; holidays; as well as including insurance requirements.
 - (1) There was a suggestion also: whatever is finally decided upon, rentals will be closely observed and if need be, revisit the fees and usage.
 - iv. Staff will have information on the multi-purpose room and seating capacity for the next meeting in addition to information for the activity room and conference room.

8. New Business

- a. Dogs at Jack Warren Park
 - i. At Council’s retreat on February 6, there was discussion on whether dogs should be allowed at Jack Warren Park and asked that the Parks and Rec Board discuss the

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issue.

- (1) Mr. Perkins provided background on the public hearing that was held in 2013 on the same question.
 - (a) Those residents in attendance of the public hearing were adamantly against having dogs in the park citing aggressiveness and not cleaning behind the dog among other things.
 - (b) After discussion, the vote by Council was 6-1 not to allow dogs in the park.
 - ii. After discussion by the board, by consensus, board members did not think it appropriate to allow dogs at Jack Warren Park and also didn't think it necessary to send the issue to the Beautification Committee for discussion.
 - iii. Also, knowing that dogs are allowed at Joanie Moser Park, Board members suggested that residents should be advised of Joanie Moser Park which is across the street from Jack Warren.
- b. Dog park discussion
- i. Also at the Council retreat on February 6, there was discussion on the singling of a dog park as an immediate concern of high priority for building and wanted to know thoughts from the board.
 - (1) Board members were reminded that there is a Parks and Recreation Master Plan underway.
 - (2) Board members were also provided information on the cost of a park at around \$50,000.00, not including the purchase of land, fencing, utilities/sewer and any other unexpected cost.
 - ii. At the retreat, Council members also discussed the possibility of using the property owned by the Town on Lewisville-Clemmons Road as a possible location for a dog park.
 - (1) The property on Lewisville-Vienna Road was shown; however it was noted that only 7-8 acres of the property is usable and there is also a person living on the property.
 - (a) Board members were advised that the property would need to be rezoned if chosen as the location for a dog park.
 - (b) During discussion, Board members discussed that there would also be a question about what the neighbors would think about having a dog park next to their property.
 - iii. After discussion, board members felt that a dog park is needed but not at the Lewisville-Vienna Road location.
 - (1) One other location mentioned was Shallowford Road; however, that may not be a good location because of the traffic (a dog might get loose and run over) and with the GWR coming, there would be traffic on both sides of the property.
 - iv. Mr. Perkins questioned how the planning for a dog park separate from the Master Plan would impact the overall plan.

At 7:19, Mrs. Horner's electronic connection was lost.

- v. Mr. Perkins will investigate liabilities and what should be posted regarding use.

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- vi. After additional discussion, Susan Frey made a motion to move forward to pursue a dog park with a location to be determined. The motion was seconded by Janice Orsini and approved unanimously with a roll call vote of ayes from Board members Ogden, Orsini, Spross and Chair Frey.

9. **Unfinished Business**

- a. None.

10. **Administrative Reports**

- a. Other documents had been sent to board members for review that will need to be amended.
 - i. Mrs. Frey had some items identified and will get with Mrs. Walker.
- b. Mr. Perkins announced that Mrs. Walker will be retiring at the end of the year and succession planning is being worked on.
- c. Mr. Perkins also announced the URL for their meetings can be found on the Town's web site on the board's meeting dates.

11. **For the Good of the Order**

- a. The next meeting date is **March 8, 2021**.

12. **Adjournment**

- a. Having no other business to discuss, Catherine Spross moved to adjourn the meeting at 7:35 p.m. The motion was seconded by Janice Orsini and approved unanimously with a roll call vote of ayes from Board members Ogden, Orsini, Spross and Chair Frey.

Susan Frey, Chair

ATTEST:

Joyce C. McWilliams Walker, Town Clerk