

Lewisville Willow Run Municipal Service District Board Meeting
March 30, 2021 - 6:00 p.m.
Digitally originating in Council Chambers 1st floor - Lewisville Town Hall

Topic: MSD Meeting

When: Mar 30, 2021 06:00 PM Eastern Time (US and Canada)

Please click the link below to join the webinar:

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I. Call to Order

- A. Vice Chair Glenn Yarnell called the meeting to order at 6:00 p.m. Board members present were Martin Beale, David Mazza, Denise Criss, and Philip May. Chair Jeffrey Rawls was unable to attend. Also present were Town Manager Hank Perkins and Public Works Director via telephone

II. Adoption of Agenda

- A. Denise Criss moved to approve the agenda. The motion was seconded by Dave Mazza and approved unanimously by roll call vote of ayes from Board members Beale, Mazza, Criss, May and Vice Chair Yarnell.

III. Approval of Minutes

- A. January 21, 2020 - approved moved to the next meeting
B. March 17, 2020 - No meeting due to COVID

IV. Introductions

- A. Ryan Moser - Public Works Director
B. Philip May - appointed to the WRMSD Board representing Area 5

V. Membership

- A. Area 2 membership is still open.
B. Ed Rachlin was recognized for his long service on the board.

VI. Guest(s)

- A. None

VII. Old Business

- A. None.

VIII. Reports

- A. Expenditures from FY 2010-2020 and 2020-2021
1. Finance Officer Pam Orrell provided the following information for FY 2019-2020

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and 2020-2021 expenditures:

(Begin Orrell information)

1. Expenses for the fiscal year ended June 30, 2020:

Mowing of dams and weed eating the guardrails-Yards by Us - \$1,374.99
 Tree Removal – Lusk - \$12,400.00
 Hydrilla Survey – State of NC - \$187.65
 Survey – Allied - \$3,835.00
 Repairs to Lake Marblehead overflow area and pipe discharge – Russell - \$28,280.00
 Tax collection fees – Forsyth County - \$291.09
Total - \$46,368.73

2. Expenses for the fiscal year ended June 30, 2021 so far:

Mowing of dams and weed eating the guardrails – Yards by Us - \$2,400.00
 Hydrilla Survey – State of NC - \$180.44
Total - \$2,580.44

3. Hank will have budget recommendations at the next meeting of the MSD.

(End Orrell information)

IX. New Business

A. Budget recommendations for FY 2021-2022

1. Town Manager Perkins presented the following budget using a tax rate of 5¢ per \$100.⁰⁰ of valuation:

Proposed MSD Budget Fiscal Year 21022		
Revenues (\$05)		\$35,750.00
Expenditures		
Legal		\$1,000.00
Supplies		\$2,000.00
Contracted Services		\$29,180.00
Hydrilla	\$1,000.00	
Tree Removal	\$10,000.00	

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Dam Mowing	\$3,600.00	
Guardrail Mowing	\$440.00	
Pest Control	\$1,500.00	
Property Tax Collection Fee (Forsyth County Tax Collector)	\$370.00	
Projects	\$12,270.00	
Contingency		\$3,570.00
Total Expenditures for Year		\$35,750.00

2. As of the last audit ending June 30, 2020, the fund balance is \$165,275.⁰⁰.
 - a. Council would like the fund balance to be a minimum of \$250,000.⁰⁰ (stated in 2019) in case there is a catastrophic event that needs repair.
 - b. Revenues are expected to go up slightly this year because this is a reval year.
3. Contracted Services are tracked separately.
4. Mr. Perkins explained that Property Tax Collection is a new item. This is the breakout showing what the Forsyth County Tax Collector charges to collect the MSD taxes.
5. Contingency is also new and is in case there is an expenditure that needs to be done but is not noted above and which is reported by the manager at the next meeting.
 - a. It is the difference between 4.5¢ and 5¢.
6. It was noted that funds can be moved within a department but not from department to department.
7. Tree removal was discussed.
 - a. Mr. Moser indicated he has been receiving calls from residents to remove trees from the dams.
 - (1) Desmond - 3
 - (2) Falmouth - 6
 - (3) Marblehead - 1
 - (4) Cove (only has access from private property)
 - b. It was noted that some of the removals are difficult and may require a crane, especially when residents do not cooperate by allowing access from their property..
 - c. The last removal was in fiscal year 2019-2020.
 - (1) After discussion on the frequency of removal, board members were in agreement to remove every two (2) years.
 - (2) The next removal will occur in fiscal year 2021-2022.

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8. Board members were also informed that DENR requires a new EAP (Emergency Action Plan) since the last was written in 2012. The new document may have to be written from scratch and will be for the high hazard dam.
 - a. Mr. Perkins will look for an engineering firm, get proposals and the cost for the EAP.
9. Mr. Mazza indicated he could not support the 5¢ because the residents want the tax to come down to 4.5¢ to which Mrs. Criss agreed.
 - a. The suggestion was to remove amounts from other areas.
 - (1) Change Revenues to \$32,180.⁰⁰ at 4.5¢.
 - (2) Change Legal to \$500.⁰⁰.
 - (3) Change Supplies to \$1,000.⁰⁰.
 - (4) Change Contingency to \$3,000.⁰⁰.
 - (5) Remove the \$1,500.⁰⁰ for Pest Control.
 - b. After discussion, Dave Mazza moved to recommend the discussed changes for the 2021-2022 budget using a tax rate of 4.5¢ as noted above. The motion was seconded by Martin Beale and approved unanimously by a roll call vote of ayes from Board members Beale, Mazza, Criss, May and Vice Chair Yarnell.
- B. Tree removal for spring 2021
 1. This was discussed above when the budget was reviewed.
- C. Repair work at Marblehead Dam
 1. Mr. Moser has a quote from Tracy O'Brien to supply and install 36 tons of Class A rip rap at a cost of \$4,650.⁰⁰.
 - a. The contractor will also clean organic material in front of the spillway and haul it away.
 - b. Denise Criss move to follow Mr. Moser's suggestion. The motion was seconded by Dave Mazza and approved unanimously by a roll call vote of ayes from Board members Beale, Mazza, Criss, May and Vice Chair Yarnell.
 - c. Mr. Moser commented that the work previously performed by Al Russell kept the cost of work on Marblehead down; otherwise, costs could be quadrupled.
 2. Mr. Moser also advised the board that there is a property located at the intersection of Chesterfield and Barnstable that has the emergency overflow directed at his house.
 - a. He also reminded the board that taxpayer dollars can't be spent on private property.
 - (1) There is a chain link fence that catches leaves and debris during heavy rains that exacerbate his water problem.
 - (2) The suggestion is to remove the fence; however, this situation will continue to be monitored.
 - (3) Mr. Mazza had observed that the stormwater pipes handle beyond Pinehurst.
 - (4) Mr. Yarnell noted that in a heavy rain, the water comes from the lake.

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- D. Update to the Emergency Action Plan (EAP)
 - 1. As noted above, Mr. Perkins will be checking on this.

- X. **For the Good of the Public**
 - A. Public Comment
 - 1. Public Comments were opened.
 - 2. Seeing no digitally raised hands, Public Comments were closed.
 - B. Board Comments
 - 1. None.
 - C. **Next scheduled meeting: April 20, 2021**
 - 1. Since this called meeting is so close to the April 20th date, board members decided to cancel the April 20th meeting and to meet on the next scheduled meeting date: July 20, 2021.
 - D. Adjournment
 - 1. Having no other business to discuss, Denise Criss moved to adjourn the meeting. The motion was seconded by Martin Beale and approved unanimously by a roll call vote of ayes from Board members Beale, Mazza, Criss, May and Vice Chair Yarnell.

Glenn Yarnell, Vice Chair

ATTEST:

Joyce C. McWilliams Walker, Town Clerk