

LEWISVILLE PUBLIC SAFETY COMMITTEE
Digitally originating in Council Chambers - Town Hall 1st Flr - 6510 Shallowford Road
Meeting Minutes - July 6, 2021 - 5:30 p.m.

I. Call to Order

- A. Chair Harlan Cobert called the meeting to order at 5:50 p.m. Committee members present were Chris Cobert, Dale Harriman, Warren McMahan and Ronald Morris. Also present were Town Manager Hank Perkins, Fire Chief Tim Lasley and Sheriff's Office Sgt. Stringer. Chair Cobert noted that Mr. Lorentz had requested that he no longer wanted to be on the committee. Chief Needham entered the meeting at 5:40 p.m.

II. Membership

- A. Election of Officers
 - 1. Chair
 - a. Ronald Morris moved to nominate Harlan Cobert as chair. The motion was seconded by Warren McMahan and approved unanimously.
 - 2. Vice Chair
 - a. Chris Cobert moved to nominate Dale Harriman as vice chair. The motion was seconded by Ronald Morris and approved unanimously.

III. Approval of Agenda

- A. Warren McMahan moved to approve the agenda. The motion was seconded by Chris Cobert and approved unanimously.

IV. Approval of Minutes

- A. August 4, 2020
 - 1. Dale Harriman moved to approve the August 4, 2020 minutes. The motion was seconded by Chris Cobert and approved unanimously.

V. Guests

- A. None.

VI. Old Business

- A. Emergency Operations Plan
 - 1. Committee members were advised that the County is in the final phase of approval. The plan has been completely re-written. Once approval has been received, chair Cobert will get a few members and chiefs together to review the document and to use the information for the Town's document.

VII. New Business

- A. Review of meeting planning for remainder of the year
 - 1. Chair Cobert noted that most agencies (hospitals included) were not prepared for the pandemic. He asked everyone to keep preparedness on their radar for the future with a goal of helping staff, deputies, businesses and residents in the future. He is hoping to provide education and information to the residents so they can understand what they are able to do for themselves.
- B. Comprehensive Plan goals

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1. Chair Cobert asked all members to become familiar with the Comprehensive Plan. He wanted to make sure all of the goals have been accomplished. He also noted that other boards and/or committees may also be cited in accomplishing a goal along with PSAC. And, as a new member, Mr. Morris was asked to be familiar with the Traffic Mediation Policy which can be found on the Town's web site.
- C. PSAC Goals for 2021-2022
 1. Finalize the Emergency Operations Plan
 2. Meet the committee's mandated requirements.
 3. Review the Comprehensive Plan
 - a. Determine what can be accomplished in a certain time frame.
 4. Go to the Town's web site. There is lots of information including the board and committee survey.
 5. Everyone was encouraged to visit other boards and committees.

VIII. Public Safety Reports

- A. Sheriff's Office
 1. Sgt. Stringer reviewed the types of calls received and the number of responses. He informed committee members that traffic "hustles" have resumed and that he provides safety information at Council meetings that will also be published in the newsletter.
 - a. Mr. Cobert suggested preparedness information could also be placed in the newsletter.
 - b. He would also like to resume sending the Sheriff's reports to the committee members.
- B. Fire Departments
 1. Chiefs from Lewisville Fire Department and Vienna Fire Department provided a pre and post COVID update and compared calls/types of calls received and response times. It was noted that the pandemic rearranged their process in doing certain procedures. They also advised that there was constant change due to the COVID environment, one being online training using ZOOM.
 - a. Lewisville Fire Department has applied for COVID relief funds.
 - b. Chair Cobert asked what the committee or Town could do to assist the departments.
 - (1) One thing is to provide direct contact information for deputies.
 - (2) Allow direct interaction with Council.
 - (3) Revisit CERT training.
 - (4) Take FEMA ICS course training.
 2. Chair Cobert thanked both chiefs for everything they do. He also noted that Chief Lasley is a full time volunteer fire chief while Chief Needham is paid. He wanted everyone to acknowledge the professionalism of both.

IX. For the Good of the Order:

- A. The next scheduled meeting date is August 3, 2021.

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1. Council member Jeanne Marie Foster will be attending to provide an update on the Board and Committee Survey.
- B. Adjournment
1. Having no other business to discuss, Chris Cobert moved to adjourn the meeting. The motion was seconded by Dale Harriman and approved unanimously.

Harlan Cobert, Chair

ATTEST:

Joyce C. McWilliams Walker, Town Clerk