

Lewisville Town Council Regular Meeting Minutes
September 9, 2021 - 7:00 p.m.
Digitally Originating in Council Chambers 1st floor - Lewisville Town Hall
6510 Shallowford Road

Please click the link below to join the webinar:

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1. Call to Order

- a. Mayor Mike Horn called the meeting to order at 7:00 p.m. Council members present were Jeanne Marie Foster, Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also present were Town Manager Hank Perkins, Attorney Bo Houff, Finance Officer Pam Orrell, Planner Stacy Tolbert, Public Works Director Ryan Moser and Town Clerk Joyce Walker. Sgt. P. J. Stringer from the Sheriff's Office and Emily Clodfelter from Fairwood Construction were also present.
- b. Invocation was provided by Attorney Bo Houff and the Pledge of Allegiance by Council Member Fred Franklin.
- c. Adoption of Agenda
 - i. Mayor Horn asked to move (new) Item 10.a. to 3.a.i.(3) and 11.i. to Item 3.a.i.(4) Revision to the 10 chain basins.
 - ii. 11.h. was added after the agenda was emailed to everyone.
 - iii. Under 13.b., add Community Center program coordination as item i.
 - iv. Council Member Foster added 13.b.ii. Board and Committee Update.
 - v. With those changes, Council Member Hunt moved to approve the agenda a amended. The motion was seconded by Council Member Foster and approved unanimously by roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

2. Consent Agenda

- a. Consent Agenda for approval
 - i. [Resolution 2021060 - Acceptance and Approval of Monthly Financials for the one month ending July 31, 2021](#)
 - ii. Approval of Town Council Briefing Meeting [Minutes - August 5, 2021](#)
 - iii. Approval of Town Council Meeting [Minutes - August 12, 2021](#)
- b. Council Member Smitherman moved to approve the Consent Agenda. The motion was seconded by Council Member Welch and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2021060 is herein incorporated by reference into the minutes.

3. Introductions, Presentations, Recognitions and/or Proclamations

- a. **Introductions, Recognitions, Presentations and/or Proclamations**
 - i. Presentations

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- (1) Sheriff's Office Report
 - (a) Sgt. Stringer provided current call statistics:
 - (i) Calls for *Service* - 672
 - (ii) *Security Checks* - 346
 - (iii) *Traffic Violations/Arrests* - 47
 - (iv) *Alarms* - 19
 - (v) *Priority Call Response* times - 6 minutes
 - (b) The number of statistics were compared to the same time period in 2020.
 - (c) Break-ins along Franklin Road were turned over to ISD and it is an active investigation.
 - (i) Writing serial numbers and taking photos help to return items that might be stolen from their owners.

Susan Linker was electronically admitted to the meeting at 7:15 p.m.

- (2) LBC project for Mary Alice Warren Community Center
 - (a) Council members were advised that Mrs. Warren was interested in having boxwoods planted at the community center.
 - (b) The Beautification Committee discussed a landscape plan and endorsed placing the donated metal heron as part of the plan.
 - (c) The location of the dinosaurs will be determined later.
 - (i) Sculptures should not be used for playing. Safety issues are being considered.
 - (d) After the plans are also reviewed by the Parks and Recreation Board, a recommendation will be brought back to Council.
 - (i) Council Member Smitherman moved to accept the project recommendation and to approve [Ordinance 2021055](#) (amending Budget Ordinance 2021001) in the amount of \$2,000.⁰⁰ to purchase the items needed for the project. The motion was seconded by Council Member Foster and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
- (3) Grading
 - (a) Council members were advised that a member of the League's Risk Management Team visited on Tuesday to review safety issues about the slope at the rear of the community center. **(See drawing to show slope and suggested corrections.)**
 - (i) Opinion of Risk Manager: The slope is a low risk hazard.
 - (ii) The town is taking reasonable caution to prevent safety issues.

At 7:43 p.m., Emily Clodfelter was electronically admitted to the meeting.

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- (b) Council members reviewed the attached drawing to have an idea of the degree to which fill dirt will change the slope.
 - (c) Mr. Moser noted that having the slope remain the same would provide maintenance issues in the future.
 - (d) Ms. Clodfelter explained how fill dirt would be placed to lessen the angle of the slope.
 - (e) Fire department access was identified.
 - (f) Council members discussed various ways to make the area safe such as planting bushes or placing a metal fence.
 - (g) Mr. Perkins indicated he would brainstorm with PARTF to see if there could be a way to make the space usable.
 - (h) Ms. Clodfelter proposed a fill dirt remedy at a cost of \$45,000.⁰⁰, noting that grass is not the best option.
 - (i) Fill will start at the northern point.
 - (i) Mrs. Orrell provided the budget information for the Community Center. **(See attached)**
 - (j) After additional discussion, Council Member Hunt moved to approve the grading at a cost of \$45,360.⁰⁰ using 100 loads of dirt. The motion was seconded by Council Member Franklin and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
 - (k) Mr. Moser advised he will be meeting with Mr. Hanna on a different issue and will ask for his recommendation on the slope also.
- (4) Revision to 10 down spout Chains (moved from 11.i.)
- (a) Mayor Horn provided a photo of the drain for the chains.
 - (i) The concrete round catch basin does not look like the rendering and he felt they would take away from the aesthetics of the building.
 - (ii) There was a motion by Council Member Smitherman to make the basins in the front square to match the columns as well as the two at the rear at the fireplace and to leave the other six at the rear round.
 - 1) The cost is expensive (replacement at \$17,000.⁰⁰) for the stone because it is a custom color.
 - (iii) Ms. Clodfelter explained how the chains, pipe and catch basin work.
 - (iv) There was question whether the catch basins could be lowered.
 - 1) Council discussed ways to possibly mitigate the appearance concerns.
 - 2) Items from the discussion will be discussed with the architect, i.e. is the design based on functionality and what about the shape.

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- 3) The sketch from the original design looks like the catch basins are only about 7 or 8 inches above ground.
- (v) After the additional discussion, Mr. Smitherman's motion was withdrawn so that all of the items could be discussed with the architect.

Council took a break between 8:59 and 9:07 p.m.

ii. Proclamations

- (1) [Proclamation 2021004](#) - proclaiming Constitution Day - September 17, 2021 and Constitution Week - September 17-23, 2021
 - (a) Council Member Sadler moved to approve Proclamation 2021004. The motion was seconded by Council Member Smitherman and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Proclamation 2021004 is herein incorporated by reference into the minutes.
- (2) [Proclamation 2021005](#) - proclaiming September 11, 2021 as a day of remembrance of the 2001 attacks on three US locations
 - (a) Council Member Franklin moved to approve Proclamation 2021005. The motion was seconded by Council Member Sadler and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Proclamation 2021005 is herein incorporated by reference into the minutes.

4. **Public Forum**

- a. The Public Forum was opened at 9:11 p.m.
- b. Having no electronically raised hands, the Public Forum was closed at 9:12 p.m.
- c. Written comments may be sent to townclerk@lewisvillenc.net.

5. **Appointments**

- a. [Appointment Order 2021007](#) - appointing Holli Conger to the Lewisville Beautification Committee
 - i. Council Member Foster moved to approve Appointment Order 2021007. The motion was seconded by Council Member Welch and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Appointment Order 2021007 is herein incorporated by reference into the minutes.

6. **Preliminary Site Plan Approvals**

- a. None.

7. **Evidentiary Hearings**

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a. None.

8. Public Hearings

a. **L-100** - A rezoning petition to amend the zoning map in reference to recently annexed property 2675 Williams Road, Lewisville, NC 27023 from AG (Agriculture zoning Forsyth County) to AG (Agriculture zoning Lewisville) **POWER POINT AT END**

i. Staff presentation

(1) This is a bona fide exempt farm with four different exemptions, one of which provides that the farm has been in operation for over 100 years.

STAFF REPORT

GENERAL USE DISTRICT REZONING STAFF REPORT

2675 Williams Rd

DOCKET: L-100

STAFF: Stacy Tolbert, Town Planner

Petitioner: Zeb Williams Jr. and Donna Hauser Williams

Ownership: Zeb Williams Jr. and Donna Hauser Williams

REQUEST OF REZONING:

From: AG (Agricultural District) of Forsyth County

To: AG (Agricultural District) of Lewisville

PIN#: 5864-58-1956

Acreage: 31.69 acres

LOCATION:

Street: 2675 Williams Rd

Jurisdiction: Town of Lewisville

ANALYSIS:

As described in NC § 160A-360(f): When a city annexes, or a new city is incorporated in, or a city extends its jurisdiction to include, an area that is currently being regulated by the county, the county regulations and powers of enforcement shall remain in effect until (i) the city has adopted such regulations, or (ii) a period of 60 days has elapsed following the annexation, extension or incorporation, whichever is sooner. During this period the city may hold hearings and take any other measures that may be required in order to adopt its regulations for the area.

The zoning district classifications contained in the Zoning Ordinances of Forsyth County and the Town of Lewisville are very similar and the permitted uses and development standards are in most cases equivalent, if not identical. The purpose of this zoning map amendment is to continue a similar type of zoning within the Town of Lewisville as previously applied under Forsyth County jurisdiction.

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This request is a general use rezoning for the purposes of accepting a Lewisville zoning district due to annexation.

STAFF RECOMMENDATION:

Staff recommends the approval of the rezoning to the Planning Board.

- (2) Council was advised that one letter had been received; however, it was not specific to zoning but detailed items not specific to zoning.
- (3) On August 11, 2021, the Planning Board recommended approval.
- (4) It was noted that this zoning does not change the uses.
- (5) The state exempts farm usage from zoning.
- (6) This rezoning is reasonable and consistent with the Comprehensive Plan.
- ii. Public Hearing
 - (1) The Public Hearing was electronically opened at 9:21 p.m.
 - (a) Those in support:
 - (i) Zebulon Vance Williams, Jr., 2675 Williams Road, noted that the property has been farmed since 1766 and are asking the town to continue the AG zoning. There is a distillery on the property recognized by the State of North Carolina which goes to tourist all over the State and the world.
 - (b) Those in opposition:
 - (i) Kenneth Hill, 2110 Hauser Road, said he is not opposed to AG zoning. He has written about four options and asked for four protections on his property because of the loud music. He had a question about the road on the map that was sent noting that the road seemed to be on another piece of property. He thanked Mrs. Tolbert for here assistance.
- iii. Having no other speakers, the Public Hearing was closed at 9:27 p.m.
- iv. Council Discussion
 - (1) Council members discussed Mr. Hill's complaints about noise.
 - (a) The town uses the county's noise ordinance.
 - (b) His concerns and potential solutions will be reviewed.
 - (c) It was also noted that the remedy on noise will be to look to the Sheriff's Office.
 - (i) Staff will speak with the Sheriff's Office.
 - (d) The road that was mentioned is an easement.
- v. Consideration of [Ordinance 2021045](#)
 - (1) Council Member Hunt moved to approve Ordinance 2021045. The motion was seconded by Council Member Franklin and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Ordinance 2021045 is herein incorporated by reference into the minutes.

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- (2) Attorney Houff suggested that the Sheriff's Office assist in determining whether the noise complaint is in violation of the existing ordinance. If not, then is there a condition that would be needed for review of solutions to the noise concerns.
 - (3) Staff will speak with the Sheriff's Office to determine if there is a problem first.
 - (4) There was also a suggestion to let the rest of the season run, be objective going forward and see where all of this goes.
- b. **UDO L-166** - A Unified Development Ordinance text amendment to amend Chapter B, Article III, Section 3-3.4 Off-Site Parking to remove the provision allowing off-site parking accessory to multi-family and institutional uses
- i. Staff presentation (**SEE POWERPOINT PRESENTATION**)
 - (1) This ordinance was drafted by request of the Planning Board to address residential concerns.

STAFF REPORT

DOCKET # UDO L-166

REQUEST

This text amendment was drafted by staff in response to the request of the Planning Board to remove the allowance of multi-family or institutional uses to located off-site parking on residentially zoned property.

BACKGROUND

When the Town of Lewisville took over their own planning jurisdiction, the ordinance adopted by the town was the ordinance already in place by the City-County Planning Department. More recently, the Town defined the boundary of the Downtown Overlay (DTO) recognizing some surrounding vulnerable properties. The permission of multifamily or institutional uses to have off-site accessory parking in a residential district raised many concerns for the Planning Board and area residents.

ANALYSIS

Currently, the Unified Development Ordinance allows accessory off-site parking to be located on a residentially zoned abutting property for multifamily and institutional uses. This section of the ordinance comes with little regulation on the accessory parking lot. This is only the case for multifamily and institutional uses. If there is a commercial, industrial or other use, the property where the parking lot is to be located has to be in a zoning district where the principle use would already be allowed, not in a residential district. The Planning Board discussed different resolutions of either removing the section all together or by requiring stricter regulations in order for a residential lot to be used for accessory parking.

SUMMARY

There are two options for the Planning Board to review. One text amendment option will remove the allowance of residential property to be used for off-site accessory parking. The second amendment option gives greater restrictions if the section is to be left in the Ordinance. The exact language to be added and/or amended to the UDO is attached.

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- (2) The Planning Board recommended Option 1.
 - (3) There was a question whether the genesis of the change came about because the adjoining neighbors opposed because there was no rezoning involved in the current ordinance.
 - (a) With a rezoning, there would be a technical review of the site plan.
 - ii. Public Hearing
 - (1) The Public Hearing was electronically opened at 9:51 p.m.
 - (a) Susan Frey 165 Will Austin Court, Lewisville, commented that she was in favor of removing the current information that allows using a residential lot for parking. Zoning would not indicate that the residential lot can be used for parking.
 - (i) Attorney Houff reminded Council that this ordinance will be town-wide and is a text amendment.
 - (2) Having no other speakers, the Public Hearing was closed at 9:57 p.m.
 - iii. Council Discussion
 - (1) None.
 - iv. Consideration of [Ordinance 2021053](#)
 - (1) Council Member Franklin moved to approve Ordinance 2021053 and was seconded by Council Member Sadler.
 - (a) Council Member Franklin was asked and agreed to amend the motion by including Option 1 as recommended unanimously by the Planning Board. Council Member Sadler accepted the amended motion.
 - (2) The amended motion was approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Ordinance 2021053 is herein incorporated by reference into the minutes.
9. **Technical Review(s)**
- a. None.
10. **Unfinished Business**
- a. Mary Alice Warren Community Center grading (discussed above)
 - b. Approval of [meeting calendar](#) to reflect change to virtual and other meetings
 - i. Council discussed changing their meeting time while meeting on Zoom.
 - (1) Council Member Smitherman moved to meet at 6:00 p.m. while on Zoom but the motion died for lack of a quorum.
 - ii. Planner Tolbert asked about the Zoning Board of Adjustment continuing to meet in-person or whether they would need to meet on Zoom.
 - (1) There was a question whether there were any time-sensitive cases.
 - (a) Attorney Houff indicated generally *no*, but variances can be. It is usually just the applicant present. There is plenty of room for social distancing and spacing if needed.

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- (2) There was a suggestion to allow variances and time-sensitive cases and to otherwise hold and handle other multiple matters whenever there is a variance or time sensitive case.
- (3) Attorney Houff said that was a good suggestion, makes sense and the staff in Inspections can be instructed to do so.
- iii. Council Member Hunt moved have the regular meetings at 7:00 p.m. and the briefing meetings at 6:30 p.m. The motion was seconded by Council Member Franklin.
 - (1) Mayor Horn suggested keeping both meetings at the same time to avoid confusion by residents and asked Mrs. Hunt and Mr. Franklin if they would consider having both meetings at 6:30 p.m. while meeting on Zoom to which they agreed.
- iv. Council Member Smitherman moved to approve the amended meeting calendar. The motion was seconded by Council Member Foster and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

11. New Business

- a. [Resolution 2021058](#) - revising the youth participation activities in Town of Lewisville government
 - i. Council Member Welch moved to approve Resolution 2021058. The motion was seconded by Council Member Hunt and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2021058 is herein incorporated by reference into the minutes.
- b. Mary Alice Warren Community Center
 - i. [Ordinance 2021051](#) - amending various sections of Chapter 16 of the Lewisville Town Code and to include new section 16-18 for the Mary Alice Warren Community Center
 - (1) Council Member Franklin moved to approve Ordinance 2021051. The motion was seconded by Council Member Sadler and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Ordinance 2021051 is herein incorporated by reference into the minutes.
 - ii. [Ordinance 2021044](#) - amending Budget Ordinance 2021001 Fee Schedule to include fees for the Mary Alice Warren Community Center
 - (1) Council Member Welch moved to approve Ordinance 2021044. The motion was seconded by Council Member Smitherman and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Ordinance 2021044 is herein incorporated by reference into the minutes.
 - iii. [Resolution 2021061](#) - amending the Town's Alcohol Beverage Policy to include Mary Alice Warren Community Center
 - (1) Mayor Horn advised that this consistency for all events is being done because of litigation.

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- (a) With alcohol, an officer 1:50 and without alcohol, an officer 1:100.
- (b) Staff was asked to look into using private security for private events.
- (c) A private contractor would have to conform to the Sheriff's requirements.
- (d) Staff will speak with the Sheriff's Office on the ratios.
- (2) Council Member Franklin moved to approve Resolution 202061. The motion was seconded by Council Member Sadler and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2021061 is herein incorporated by reference into the minutes.
- c. **Ordinance 2021052** - amending Town Code Chapter 8 to be in conformity with State Statutes regarding firearms
 - i. Council Member Welch moved to approve Ordinance 2021052. The motion was seconded by Council Member Foster and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Ordinance 2021052 is herein incorporated by reference into the minutes.
- d. **Resolution 2021062** - setting a public hearing for October 14, 2021 to receive comments on UDO L-099 for Longwood Village's request for a site plan amendment
 - i. This subdivision was approved in 2020; however, environment constraints, lot reductions and road design changes were not minor changes and needed Council approval.
 - ii. The Clerk read Session Law 2021-35. (See the Clerk's Report below.)
 - iii. Council Member Franklin moved to approve Resolution 2021062. The motion was seconded by Council Member Welch and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2021062 is herein incorporated by reference into the minutes.
- e. **Resolution 2021063** - awarding contract to Kimley Horn for the Lewisville-Vienna Road/Robinhood Road Roundabout Project U-6154
 - i. The amount was corrected from \$419,877.51 to \$419,853.92.
 - ii. The Department of Transportation has given the approval to move forward.
 - iii. Council Member Franklin moved to approve Resolution 2021063. The motion was seconded by Council Member Sadler and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
- f. Willow Run Municipal Service District (WRMSD)
 - i. **Ordinance 2021054** - amending Budget Ordinance 2021001 in the amount of \$5,000.⁰⁰ to increase the WRMSD budget for the Emergency Action Plan (EAP) for the Falmouth Dam
 - (1) Council Member Foster moved to approve Ordinance 2021054. The motion was seconded by Council Member Hunt and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Ordinance 2021054 is herein

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- incorporated by reference into the minutes.
- ii. [Resolution 2021064](#) - authorizing the Town Manager to award the contract to update the WRMSD EAP for Falmouth Dam to Grimes Engineering of Clemmons in the amount of \$16,800.⁰⁰
 - (1) Council Member Welch moved to approve Resolution 2021064. The motion was seconded by Council Member Franklin and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2020064 is herein incorporated by reference into the minutes.
 - g. Approval of [letter of support](#) for CMAQ multi-purpose path on Lewisville-Vienna Rd up to Robinhood Road
 - i. Manager Perkins provided the information on the request for supplemental funds in order to complete this 10,000 foot linear path project.
 - (1) The project, C5620G, was originally approved under the MPO 2019 *Call for Projects*.
 - (2) The original budget was for \$1.23 million dollars. The Town is asking for an additional \$106,000.⁰⁰ be added to the town's matching funds.
 - ii. Council Member Sadler moved to approve the letter. The motion was seconded by Council Member Smitherman and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
 - h. Letter of support for PTRC grant request
 - i. Council Member Franklin moved to approve the letter of support for the county. The motion was seconded by Council Member Foster and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
 - i. Revision to 10 chain basins (moved to #3a.i(4)).
12. **Administrative Reports**
- a. Upcoming [Events at Shallowford Square](#) and Town Holidays were noted.
 - i. Mrs. Orrell provided the information on the concerts and Mr. Perkins noted that there will be an e-cycling event hosted by Waste Management.
 - b. Manager's Report
 - i. None.
 - c. Planning
 - i. *Lewisville Tomorrow* update
 - (1) A drop-in workshop was held on August 26th at Shallowford Square. Those in attendance had comments in-line with comments received earlier.
 - (2) A draft report of the Master Plan will be available for review to Parks and Recreation in October.
 - (3) The Comprehensive Plan will include a land use map.
 - d. Clerk's Report (read earlier)
 - i. Session Law 2021-35 is an act to amend the Statute authorizing the use of remote meetings during certain States of Emergency. It became effective July 1, 2021 and changes the requirement that 24 hours are required **following** a public hearing **to**

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receive written comments to **24 hours prior** to the scheduled time for the beginning of the public hearing. This change can be found under G. S. 166A-19.24.

- e. **Approvals at the Briefing and Action Meeting on September 2, 2021**
- i. [Proclamation 2021006](#) - proclaiming September 5, 2021 through September 11, 2021 as National Suicide Prevention Week
 - ii. [Ordinance 2021050](#) - amending Budget Ordinance 2021001 in the amount of \$7,000.⁰⁰ to increase the budget for deputy hustles at the events at Shallowford Square
 - iii. Gateway Project update
 - (1) [Ordinance 2021046](#) - amending Capital Project Ordinance in the amount of \$16,114.⁰⁰ for other professional services and to survey for endangered sunflowers
 - (2) [Ordinance 2021047](#) - Amending Budget Ordinance 2021001 transferring funds in the amount of \$16,114.⁰⁰ from the Sidewalks, Bike Paths/ Greenways Capital Reserve to the Gateway Project to amend the contract with Kimley Horn
 - (3) [Resolution 2021059](#) - Amendment Number 1 amending the contract for the Williams Road Gateway Project to include additional professional services and other surveys as required by the Endangered Species Act in an amount not to exceed \$16,113.89
 - iv. [Ordinance 2021048](#) - amending Budget Ordinance 2021001 in the amount of \$3,965.⁰⁰ to budget for an endangered sunflower survey ahead of the CMAQ Project on Lewisville-Vienna Road
 - v. [Ordinance 2021049](#) - amending Budget Ordinance 2021001 in the amount of \$3,164.⁰⁰ to purchase a computer/monitor and a vinyl cutter plotter for sign making
 - vi. Approval of [grant letter](#) of support for the 205J project requesting funds to assist with the mapping of the existing stormwater system
 - vii. Council, board and committee meetings will be conducted electronically until further notice.
13. **For the Good of the Order:**
- a. Public Comments
 - i. Public Comments were electronically opened at 10:47 p.m.
 - ii. Having no electronically raise hands, Public Comments were closed at 10:48 p.m.
 - iii. Written comments may be sent to townclerk@lewisvillenc.net.
 - b. Council Comments/Discussion
 - i. Community Center program coordination
 - (1) A full time program coordinator for the Mary Alice Warren Community Center will be discussed in October.
 - ii. Mrs. Foster provided an update on boards and committees and will be sent to Council members.
 - iii. Mayor Horn read a few letters from the new middle school student council.
 - iv. There was a question whether the public works position would be a multi-purpose position.

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- c. Adjournment
 - i. Having no other business to discuss, Council Member Foster moved to adjourn the meeting at 10:55 p.m. The motion was seconded by Council Member Smitherman and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

ATTEST:

Mike Horn, Mayor

Joyce C. McWilliams Walker, Town Clerk