

Lewisville Planning Board
Regular Meeting Minutes - April 13, 2022
Lewisville Town Hall – 1st Floor Council Chambers

1. **Call to Order**

- a. Jessica Higgins called the meeting to order at 6:40 p.m.

2. **Roll Call**

- a. Members present were Tom Lawson, Jessica Higgins, Philip May, and Kate Norton. Also attending was Planner Stacy Tolbert, and Attorney Bo Houff.

3. **Election of Officers**

- a. Tom Lawson nominated Jessica Higgins for the position of Chair; Jessica declined. Jessica Higgins nominated Tom Lawson for the position of Chair. The motion was seconded by Philip May and approved unanimously.
- b. Tom Lawson nominated Jessica Higgins for the position of Vice-Chair. The motion was seconded by Kate Norton and approved unanimously.

4. **Oath of Office**

- a. Members Tom Lawson, Jessica Higgins, Philip May and Kate Norton were administered their Oaths of Office.

5. **Regular Business**

- a. Approval of Agenda
- i. Kate Norton moved to approved the agenda. The motion was seconded by Philip May and approved unanimously.
- b. Approval of Minutes
- i. None

6. **Public Comment**

None.

7. **Public Hearings**

None.

8. **Technical Review**

None.

9. **New Business**

None.

10. **Continued Business/Work Session**

- a. Downtown Overlay
- i. Discussion and review of language regarding building orientation and main entrance in the Downtown Overlay. The consensus of the board is to accept and recommend the proposed changes.
- a. Lewisville Rural Overlay Discussion
- i. There is no clear definition of where the Lewisville Rural Overlay is; discussion was had on how to best define the boundaries.
- ii. The board held discussion on planned residential developments and private sewer within the LRO. Staff will draft a map and language for the board to begin reviewing.

11. **Reports & Updates**

- a. Chair
 - i. None.
- b. Planner
 - i. The Gateway Project is still seeking bids; Work continues on a PARTF grant application; The roundabout at Lewisville-Vienna/Robinhood is in early stages; The Great Wagon Road project is going through utility coordination's. Hank Perkins, the town manager has put in his resignation.
- c. Attorney
 - i. None.

12. **Meeting Review**

- a. Action Item Consensus/Next Steps as discussed above.
Next Meetings
 - 1. Work Session – April 27, 2022
 - 2. Public Hearing – May 11, 2022

13. **Adjournment**

- a. Having no other business to discuss, Philip May moved to adjourn the meeting at 8:27 p.m. The motion was seconded by Kate Norton and approved unanimously.

Tom Lawson, Chair

ATTEST:

Adam Barr, Planner