

**Lewisville Planning Board**  
**Regular Meeting Minutes - April 27, 2022**  
**Lewisville Town Hall – 2nd Floor Conference Room**

1. **Call to Order**

- a. Tom Lawson called the meeting to order at 6:30 p.m.

2. **Roll Call**

- a. Members present were Tom Lawson, Jessica Higgins, Philip May, Michael Mulligan, Kate Norton, David Geary and Meghan Flow (arrived at 7:04). Also attending was Planner Stacy Tolbert, and Attorney Bo Houff.

3. **Regular Business**

- a. Approval of Agenda

- i. Ms. Tolbert suggested the addition of discussion of a conflict of interest form. Kate Norton moved to approved the agenda with this addition. The motion was seconded by Jessica Higgins and approved unanimously.

- b. Approval of Minutes

- i. None

4. **Oath of Office**

- a. Members David Geary, Michael Mulligan, and Meghan Flow were administered their Oaths of Office.

5. **Public Comment**

None.

6. **Public Hearings**

None.

7. **Technical Review**

None.

8. **New Business**

- a. Conflict of Interest

- i. A policy stemming from ARPA money that the Town received through the American Rescue Act funding. All council, staff and board and committee members are required to sign and abide by the policy, which gives guidance on what a conflict of interest may be and what to do should one arise.

9. **Continued Business/Work Session**

- a. UDO L-167 Lewisville Rural Overlay

- i. Ms. Tolbert presented a draft ordinance amendment. The overlay would apply to Rural Residential from the adopted Preferred Land Use Map of the Comprehensive Plan.
- ii. Open space requirements would be increased to 45% for the YR, AG, and RS-40 zoning districts, and 40% for the RS-30.
- iii. There was discussion on removing planned residential developments from the Lewisville rural overlay.
- iv. David Geary moved to set the public hearing for the May 11<sup>th</sup> meeting. The motion was seconded by Meghan Flow and approved unanimously.

10. **Reports & Updates**

- a. Chair
  - i. Welcomed the new members to the board.
- b. Planner
  - i. PARTF application was mailed today; The town is looking to consult with PTRC to conduct a town manager search, a decision on an interim has yet to be determined; a planner 1 position has been added to the budget.
- c. Attorney
  - i. None.

11. **Meeting Review**

- a. Action Item Consensus/Next Steps as discussed above.  
Next Meetings
  - 1. Public Hearing – May 11, 2022
  - 2. Work Session – May 25, 2022

12. **Adjournment**

- a. Having no other business to discuss, Jessica Higgins moved to adjourn the meeting at 8:00 p.m. The motion was seconded by Tom Lawson and approved unanimously.

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Tom Lawson, Chair

ATTEST:

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Adam Barr, Planner