

Lewisville Planning Board
Regular Meeting Minutes - April 12, 2023
Lewisville Town Hall – 2nd Floor Conference Room

1. **Call to Order**

- a. Chair Tom Lawson called the meeting to order at 6:30 p.m.

2. **Roll Call**

- a. Members present were Tom Lawson, David Geary, Philip May, Michael Mulligan, Kate Norton Rob Herald, and Scott Norman. Also attending were Town Attorney Elliot Fus, Assistant Town Manager/Planning Director Stacy Tolbert, Town Manager James Ayes, Town Clerk Dora Moore and Planner Adam Barr.

3. **Election of Officers**

- a. Michael Mulligan nominated Tom Lawson for the position of Chair. The motion was seconded by Philip May and approved unanimously.
- b. Tom Lawson nominated David Geary for the position of Vice-Chair. The motion was seconded by Michael Mulligan and approved unanimously.

4. **Oath of Office**

- a. Members, Rob Herald and Scott Norman were administered their Oaths of Office by Town Clerk Dora Moore.

5. **Regular Business**

- a. Town Manager James Ayers introduced himself to the Board.
- b. Approval of Agenda
 - i. Kate Norton moved to approve the agenda. The motion was seconded by Scott Norman and approved unanimously.
- c. Approval of Minutes
 - i. Philip May moved to approve the March 8, 2023 minutes. The motion was seconded by Kate Norton and approved unanimously.
 - ii. Tom Lawson moved to approve the March 23, 2022 minutes. The motion was seconded by Rob Herald and approved unanimously.
 - iii. Tom Lawson moved the approve the March 9, 2022 minutes. The motion was seconded by David Geary and approved unanimously.

6. **Public Comment**

None.

7. **Public Hearings**

None.

8. **Technical Review**

None.

9. **Continued Business/Work Session**

- a. Member Orientation
 - i. The members of the board and staff introduced themselves to one another.
 - ii. Planner Adam Barr presented to board information on the different forms of decisions the board makes and the processes behind those decisions.

10. **New Business**

None.

11. **Reports & Updates**

- a. Chair
 - i. Welcomed the new members to the board. Discussed how he felt it was an exciting time to join as the ordinance rewrite is coming up.
- b. Assistant Town Manager/Planning Director
 - i. Gave an update on the status of the RFP for the UDO rewrite.
- c. Attorney
 - i. Introduced himself to the board and explained his role as Town Attorney.

12. **Meeting Review**

- a. Action Item Consensus/Next Steps as discussed above.
Next Meetings
 - 1. April 26, 2023
 - 2. May 10, 2023

13. **Adjournment**

- a. Having no other business to discuss, Kate Norton moved to adjourn the meeting at 7:50 p.m. The motion was seconded by Michael Mulligan and approved unanimously.

Tom Lawson, Chair

ATTEST:

Adam Barr, Planner