

Lewisville Planning Board
Regular Meeting Minutes – April 10, 2024
Lewisville Town Hall – 1st Floor Conference Room

a. **Call to Order**

- a. Chair Tom Lawson called the meeting to order at 6:07 p.m.

b. **Roll Call**

- a. Members present were Tom Lawson, Michael Mulligan, Kate Norton, Rob Herald, Lynn Fulton, and Marc Maready. Also attending were Town Attorney Elliot Fus, Town Clerk Dora Moore, Interim Town Manager Stacy Tolbert and Planner Adam Barr.

c. **Oath of Office**

- a. Members Lynn Fulton and Marc Maready were administered their Oaths of Office by Town Clerk Dora Moore.

d. **Election of Officers**

- a. Michael Mulligan nominated Tom Lawson for the position of Chair. The motion was seconded by Rob Herald and approved unanimously.
b. Tom Lawson nominated Michael Mulligan for the position of Vice-Chair. The motion was seconded by Rob Herald and approved unanimously.

e. **Regular Business**

- a. Approval of Agenda
i. Kate Norton moved to approve the agenda. The motion was seconded by Michael Mulligan and approved unanimously.
b. Approval of Minutes
i. Rob Herald moved to approve the March 13, 2024 minutes. The motion was seconded by Lynn Fulton and approved unanimously.

f. **Public Comment**

None.

g. **Public Hearings**

- a. L-109 Glenn Ferry
i. Planner Adam Barr presented the proposal. The applicant is requesting the property to be rezoned from RS-30 (County) to RS-30 (Town) as part of a request for annexation for a property with an existing single family home.
ii. The public hearing was opened.
a) Brady Allen, the applicant, spoke in favor of the proposal.
iii. The public hearing was closed.
iv. Kate Norton moved to recommend the approval of the amendment finding it consistent with the Town's Comprehensive Plan. The motion was seconded by Michael Mulligan and approved unanimously.

h. **Technical Review**

None.

-Chair Tom Lawson called a recess at 6:27 P.M. to move the meeting to the 2nd Floor Conference Room. The meeting reconvened at 6:31 P.M. -

i. **Continued Business/Work Session**

- a. Kelley Klepper presented to the board an update on the progress of the rewrite of the UDO being performed by consultant Kimley-Horn.
 - i. In broad strokes, there has been much focus on streamlining the organization and layout of the UDO, updating terms and definitions, and ensuring compliance with general statutes.
 - ii. Specific areas of review start with parking standards: introducing parking maximums, ensuring consistency of standards based upon use, and considering alternate plans for compliance. Another area being open space, landscaping, and buffering: basing open space requirements on density and allowing flexible standards to right size for the project. The sign regulations are being reviewed to ensure compliance with the Reed V. Town of Gilbert Supreme Court decision. Lastly, zoning districts are being consolidated to right size the amount of districts to the size of the town.
 - iii. Kelley asked board members to compile any thoughts on what in the ordinance should be addressed and provide that information to staff.

j. **New Business**

None.

k. **Reports & Updates**

- a. Chair
 - i. None.
- b. Assistant Town Manager/Planning Director
 - i. Town Clerk Dora Moore informed the board of an upcoming collaboration and volunteer appreciation open to all members of Board's and Committee's on May 16th.
- c. Attorney
 - i. None.

l. **Meeting Review**

- a. Action Item Consensus/Next Steps as discussed above.
Next Meetings
 - 1. May 8, 2024
 - 2. June 12, 2024

m. **Adjournment**

- a. Having no other business to discuss, Kate Norton moved to adjourn the meeting at 8:09 p.m. The motion was seconded by Lynn Fulton and approved unanimously.

Tom Lawson, Chair

ATTEST:

Adam Barr, Planner