

**Lewisville Planning Board**  
**Regular Meeting Minutes – July 10, 2024**  
**Lewisville Town Hall – 2<sup>nd</sup> Floor Conference Room**

a. **Call to Order**

- a. Chair Tom Lawson called the meeting to order at 6:02 p.m.

b. **Roll Call**

- a. Members present were Tom Lawson, Michael Mulligan, Kate Norton, Philip May, Rob Herald and Lynn Fulton. Also attending were Town Attorney Elliot Fus, Town Manager Stacy Tolbert and Planner Adam Barr.

c. **Regular Business**

a. Approval of Agenda

- i. Chair Tom Lawson wanted to add two items for discussion on the new business section of the agenda. Kate Norton moved to approve the agenda. The motion was seconded by Philip May and approved unanimously.

b. Approval of Minutes

- i. Michael Mulligan moved to approve the May 8, 2024 minutes. The motion was seconded by Philip May and approved unanimously.

d. **Public Comment**

None.

e. **Public Hearings**

None.

f. **Technical Review**

None.

g. **Continued Business/Work Session**

a. UDO Rewrite Update/Discussion

- i. Planner Adam Barr summed up the history of the UDO rewrite up until this point. Since the presentation by the consultant in April, Kimley-Horn has been working to begin preparing a rough draft of the UDO. Staff will begin reviewing these draft sections, after which the Planning Board will likely begin reviewing them. Board members are encouraged to pass along any questions or comments on the UDO to staff.

h. **New Business**

a. Golf Driving Range Use

- i. Chair Tom Lawson brought up the golf driving range that came through the board for a recommendation earlier this year, and how the use in the UDO seemed to be limited to only a few commercial zoning districts. Golf courses themselves are permitted in almost all residential districts and the character of golf courses and driving ranges seem too similar to have this divergence in districts that they're permitted in.
- ii. Planner Adam Barr mentioned that the driving range case has still not been determined yet and that it may be a beneficial to wait until it has been determined or for direct council direction before the board begins amending the ordinance on this use. Also, with the UDO rewrite coming before the board soon, it may be practically beneficial to have a discussion on the character of outdoor recreational uses and have it be apart of the broader context of the rewrite.

b. Parking of Boats, Trailers, and RV's

- i. Chair Tom Lawson had a desire to begin looking at potentially crafting regulations on the parking of things such as boats, trailers, RV's, etc.. in public right of ways. Regulations have already been created for parking of vehicles generally, and including subsequent language on this matter was discussed at that time, but never actualized.
- ii. Town Manager Stacy Tolbert mentioned that this section of code is within the Town Code as opposed to the UDO, and that ultimately this would be a decision by Town Council through the offices of the Town Manager and Town Clerk, but that the Planning Board could make recommendations to do so.
- iii. The board directed Planner Adam Barr to bring the current regulations before the board for their review at the next meeting.

i. **Reports & Updates**

- a. Chair
  - i. None.
- b. Town Manager
  - i. The town has an offer presented to a candidate for a new planning director, and if the rest of the process goes smoothly, they could be in attendance as early as the August meeting.
- c. Attorney
  - i. Elliot reported that he had met with Kimley-Horn to discuss a couple of questions they had, mostly concerning laws and litigation around signage.

j. **Meeting Review**

- a. Action Item Consensus/Next Steps as discussed above.  
Next Meetings
  - 1. August 14, 2024
  - 2. September 11, 2024

k. **Adjournment**

- a. Having no other business to discuss, Lynn Fulton moved to adjourn the meeting at 6:50 p.m. The motion was seconded by Rob Herald and approved unanimously.

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Tom Lawson, Chair

ATTEST:

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Adam Barr, Planner