

**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING  
MINUTES  
MARCH 13, 2023**

Lewisville Town Hall – 6510 Shallowford Road – Conference Room 201

- I. **Call to Order** – Vice Chair Ryan Walker opened the meeting at 6:30 PM. In attendance were Stuart Chamberlin, Aaron Hutmacher, Robert Ogden, Debbie Stokes, Ryan Walker, and Town Manager James Ayers. Aaron Crum was absent.
- II. **Agenda Approval** – Debbie Stokes moved to approve the agenda. The motion was seconded by Stuart Chamberlin and motion was approved unanimously.
- III. **Minutes Approval** – Debbie Stokes moved to approve the February 13, 2023 minutes. The motion was seconded by Stuart Chamberlin and motion was approved unanimously.
- IV. **Membership**
  - a. Council appointed Braden Cromer to fill the unexpired term ending March 31, 2024.
  - b. Council appointed Josh Cooper to serve on the board effective April 1.
  - c. Election of Chair and Vice Chair will be done at the April 10 meeting.
- V. **Old Business**
  - a. Plan of Work review – The plan of work was discussed. One of the biggest tasks is a dog park. This Board only makes recommendations to Council. If members see property that may be of interest, they can share with staff. Members should not approach property owners. The Board has presented dog park design ideas based upon research. At this time, the Board is on hold until further direction is given by Council. Mr. Walker encouraged Board members to remain organized and involved.
- VI. **New Business** – None
- VII. **Clerk Report**
  - a. Three applicants applied for the two vacant Parks & Recreation Advisory Board seats.
  - b. Girl Scout service project ideas – In the past, service project ideas have been provided by the Public Works Director. The Public Works Department is aware of the most recent request but at this time they had no suggestions. Mr. Walker noted that if members have suggested projects to share those with staff for their consideration.
- VIII. **For the Good of the Order**
  - a. Next meeting – **April 10, 2023**
  - b. Mr. Walker shared advice in that there are no dumb questions/suggestions. He encouraged members to be present, be involved, and communicate.
  - c. The Board shared their appreciation for Ryan Walker’s service.
- IX. **Adjournment** – Ryan Walker moved to adjourn the meeting at 6:48 PM. The motion was seconded by Aaron Hutmacher and motion passed unanimously.

ATTEST:

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Debbie Stokes, Chair

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Dora K. Moore, Town Clerk