



ENVIRONMENTAL, CONSERVATION & SUSTAINABILITY COMMITTEE
Town Hall 2nd Floor Conference Room
March 24, 2026 – 6:00 PM

- I. **Call to Order** – Chair Kay Smitherman called the meeting to order at 6:00 P.M. In attendance were Kay Smitherman, Jennifer Haydon, Scott Herzog, Barbara Hudgens, Gretchen Roberts, Robert Smitherman, and Public Works Director Jon Hanna. Henry Fansler, Kenneth Scales, and Dixie Thompson were absent from the meeting. Logan Hollifield was in attendance as a guest.
- II. **Agenda Approval** – Robert Smitherman moved to approve the agenda. Motion was seconded by Jennifer Haydon and passed unanimously. *Note – meeting agenda amended in New Business.
- III. **Approval of Minutes** – Barbara Hudgens moved to approve the minutes of February 10, 2026. Motion was seconded by Jennifer Haydon and passed unanimously.
- IV. **Old Business**
 - a. Community Day - Gretchen Robert - **Gretchen** Roberts provided an update of what was covered at the last subcommittee meeting:
 - Bingo Card –back side to include a map showing visitors where committees and vendors are set up
 - Vendor locations, mixed in with the committee tables
 - Supply lists from each committee; ECSC requested a tent
 - T-shirt orders
 - Set up/Clean-up plan – ECSC members assisting with recycling
 - LED bulbs – ECSC would like to pass these out as they can contribute to our town energy goal
 - Subcommittee meeting two more times April 7 and 22**Additional Community Day/Earth day discussions:**
 - LED bulbs and mini literature to be attached to each. Have some bulbs would like a total of 300 LED bulbs for the event. Will attach mini flyers to bulbs during the April 14 meeting – will need them printed for the April 14 meeting. Will need ~200 paperclips too.
 - Connect Logan (Reconsidered Goods) with Deirdre Mullen (Arts Committee) to discuss possible recycled art ideas for the event
 - Reconsidered Goods has ink pads and stamps (for purchase) for vendors to stamp Bingo cards
 - Styrofoam truck discussion
 - Henry and Gretchen would like to park near the recycling (round-about) at community center to easily load recyclables during the event
 - Parking directional signs needed
 - Other directional signs needed to lead to various committees
 - Gretchen to follow up with a few vendors and the fire department
 - If sustainable vendors interested cannot attend ECSC decided it would be ok to have literature available at the Terracycle tent
 - Possible additional vendors Twin City Bike Collective (fix up old bikes for kids who qualify); NC Bradford Pear bounty
 - Need to find numbered flags in the annex building
 - Bird feeder examples to be on display. Collect mini plastic soda (coke) bottles for bird feeders
 - April 14 final day for vendor intake/confirmation
- V. **New Business**
 - a. Added Item to the Agenda - Documentation/Resolution Portfolio – Discussion ensued regarding an agenda item to discuss ways to capture various sustainable activities such as changing out lighting, solar panels on



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community building, electric car chargers, Earth Day/Community day event, etc.; website updates; and Wake Forest University free presentation on April 21st @ 6 PM.

VI. Staff Reports

- a. Environmental Improvement Proposal Update - Reported Kenneth Scales and Public Work Director Jon Hanna submitted proposed energy savings list to Council.
- b. Added Items to the Agenda - Clean Sweep Update – Director Hanna spoke to a successful event; and to the collection of seventy bags and miscellaneous items.

VII. For the Good of the Order

- a. Next meeting, if needed: April 14, 2026. Discussion took place regarding holding the meeting at the Mary Alice Warren Community Center.

VIII. Adjournment – Having no further business to discuss, Jennifer Haydon moved to adjourn the meeting at 7:20 P.M. The motion was seconded by Barbara Hudgens and passed unanimously.

ATTEST:

Kay Smitherman, Chair

Angela Lord, Town Clerk