

**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT COMMITTEE MEETING**

**MINUTES**

**April 13, 2026**

Lewisville Town Hall – 6510 Shallowford Road – Conference Room 201

- I. **Call to Order** – Chair Aaron Hutmacher opened the meeting at 6:10 PM. In attendance were Stuart Chamberlin, Aaron Crum, Aaron Hutmacher, Elizabeth Johnson and Town Clerk Angie Lord. Josh Cooper and Braden Romer were absent from the meeting. There is one vacant seat.
- II. **Agenda Approval** –Town Clerk Angie Lord requested the agenda to be amended to include an update on trail maintenance clean up. Stuart Chamberlin moved to approve the agenda as amended. The motion was seconded by Elizabeth Johnson and passed unanimously.
- III. **Minutes Approval** – Elizabeth Johnson moved to approve the January 12, 2026 meeting minutes. The motion was seconded by Stuart Chamberlin and passed unanimously.
- IV. **Old Business**
  - a. Community Day – Elizabeth Johnson provided an update from the Community Day Sub-Committee meeting; and stated the next meeting would be held on March 17<sup>th</sup>. Discussion took place regarding need for tables and tents, bocce ball items, frisbees, pencils, score card and disc golf map, signage, awards, corn hole activities, and a tri-fold board for parks & recreation information. Action items: Chairman Aaron Hutmacher to connect with Josh Cooper regarding signage and tournament logistics. Town Clerk Angie Lord to inventory golf disc.
- V. **New Business**
  - a. Review of 2-year term accomplishments – Chairman Aaron Hutmacher provided an overview of the committee accomplishments over the past two years; voiced appreciation for committee efforts; spoke to completion of PART F grant for Jack Warren Park and the 18 hole disc golf course; to essential work on the playground relocation project for Shallowford Square; highlighted volunteer hours for Shalloween; spoke to a continued focus on the Fred Moser Property and Community Day in May; and shared compliments from Town Council on the work of the committee.
- VI. **Staff Report** –
  - a. Shallowford Square Playground - Town Clerk Lord shared the Town was under contract; the material had been ordered; and stated a completion goal timeline was set for the Memorial Day event.
  - b. Trail Maintenance – Town Clerk Lord updated the committee for the request to schedule a trail maintenance clean up date; explained staff recommendation to schedule clean up on May 11<sup>th</sup> in lieu of the committee meeting @ 6pm. Discussion took place regarding a pause to schedule the clean up event until new committee members are present in April; a distribution email list for all-call for volunteers called Friends of the Lewisville Parks; and potential dates to do the clean up prior to Community Day. Action items: Town Clerk Lord to research alternate dates from Public Works Director Jon Hanna before the April meeting.
- VII. **For the Good of the Order**
  - a. Next meeting– April 13, 2026
  - b. Aaron Crum shared information regarding “Love my Lewisville” idea. Town Clerk Lord explained the idea would not fall under the purview of the committee.
- VIII. **Adjournment** – Stuart Chamberlin moved to adjourn the meeting at 6:45 PM. The motion was seconded by Aaron Crum and motion passed unanimously.

ATTEST:

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Angela Lord, Town Clerk

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Aaron Hutmacher, Chair

March 9, 2026