



ENVIRONMENTAL, CONSERVATION & SUSTAINABILITY COMMITTEE
Mary Alice Warren Community Center
April 14, 2026 – 6:00 PM

1. **Call to Order** – Chair Kay Smitherman called the meeting to order at 6:00 P.M. In attendance were Kay Smitherman, Jennifer Haydon, Scott Herzog, Donita Hines, Barbara Hudgens, Gretchen Roberts, Kenneth Scales, Dixie Lee Thompson, Henry Fansler and Assistant Town Manager / Public Works Director Jon Hanna. Logan Hollifield was in attendance as a guest.
2. **Agenda Approval** – Kenneth Scales requested the agenda to be amended to include “Ways to Save Energy and Money” discussions. Kenneth Scales moved to approve the agenda as amended. Motion was seconded by Jennifer Haydon and passed unanimously.
3. **Approval of Minutes** – Jennifer Haydon moved to approve the minutes of March 24, 2026. Motion was seconded by Donita Hines and passed unanimously.
4. **Old Business**
 - a. Community Day - Gretchen Roberts - Gretchen Roberts provided an update on the draft vendor list and vendor locations; and inquired from Logan Hollifield for stamp and stamp pads pricing from Reconsidered Goods to be used for Bingo cards. Discussion took place to verify remaining pending vendors; regarding recycling set up in parking slots in the circle; the need to decide on Second Harvest Food Bank location; and review of recycling set up following Community Day in order to plan for October recycling to be held at the community center or Shallowford Square.
 - b. Ways to Save Energy and Money – Kenneth Scales distributed a handout for Community Day. Discussion ensued regarding formatting for 2 per page. Assistant Town Manager / Public Works Director Jon Hanna to talk to Communication Specialist Veronica Leasure.
5. **New Business**
 - a. Nomination and Election of Chair and Vice Chair – Jennifer Haydon made a motion to keep the same Chair, Kay Smitherman and Vice Chair, Gretchen Roberts. Motion was seconded by Donita Hines and passed unanimously.
 - b. 2026 Community Events - Lewisville Special Events | Town of Lewisville, NC – The committee briefly discussed the upcoming events.
 - c. May 28 Collaboration Event – Committee members were reminded of the event.
6. **Staff Reports**
 - a. Review and Sign Policy Documents – Documents were distributed and signed by committee members.
7. **For the Good of the Order**
 - a. Next meeting, if needed: May 12, 2026.
8. **Adjournment** – Having no further business to discuss, Donita Hines moved to adjourn the meeting at 6:59 P.M. The motion was seconded by Jennifer Haydon and passed unanimously.

ATTEST:

Kay Smitherman, Chair

Angela Lord, Town Clerk