



Lewisville Town Council
Briefing and Action Meeting Minutes
April 2, 2026 – 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. Call to Order:

- A. Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, and Suzanne Newsome. Councilmember Mack Wilder was absent. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Planning Director Lynn Cochran and Town Attorney Al Andrews (via zoom).
- B. Adoption of Agenda – Councilmember Newsome moved to include an item for data centers. The motion was seconded by Councilmember Allen and carried unanimously. Mayor Carter stated the data centers item would be included under Section 4 as item E. Councilmember Allen moved to approve the agenda as amended. The motion was seconded by Councilmember Franklin and approved unanimously.

2. Items Requiring Council Direction

- A. I am One of the Reasons Lewisville is a Great Place to Live Nomination – Councilmember Newsome spoke to the contributions to the Town of Lewisville by Glenn Yarnell. It was the consensus of the Town Council to approve the recognition at the April 9, 2026 Town Council meeting.
- B. Small Business Roundtable – Mayor Carter provided a history of the event; distributed a flyer for reference; and invited Council to attend. Discussion took place regarding Council goals to support local businesses; partnership opportunities; event sponsorships; governing statutes; and providing a notice of a potential quorum.
(A copy of the Flyer is filed in Exhibit Folder April 2026, which is hereby referred to and made a part of these minutes).
- C. Dog Park – Town Manager Tolbert referenced the retreat topic; provided research from previous discussions; stated at one time, the Town had considered building a dog park; highlighted direction in 2022-2023 for the Parks & Recreation Committee (P & R) to research; spoke to compiled data in regards to sizes of sections, acreage needed, amenities, rules & policies, cost to build and annual expenses to operate and maintain, liability, etc.; explained additional explorations since the initial research; and a continued P & R recommendation not to allow dogs in the existing parks. Town Manager Tolbert stated the previous Town Council decision to not pursue a dog park unless property was donated; highlighted the October 2021 adopted Parks & Recreation Master Plan recommendations; staffing needs that would be associated with any new facilities; and asked for Council direction regarding the item. Discussion ensued regarding required acreage; recommended locations; park maintenance and liabilities; breed restrictions; and North Carolina League of Municipalities (NCLM) communications. It was the consensus of Council not to pursue the item at this time. Councilmember Gallagher voiced concerns with review of priority retreat items.
- D. Social/Technology Policy Revisions - Town Attorney Al Andrews distributed a memo regarding a Sample Social Media Policies for Municipal Elected Officials; requested Council to review over the coming week; and to forward amendment considerations. Councilmember Allen requested confirmation on communication methods with Attorney Andrews to which Attorney Andrews recommended Council email considerations for amendments.
(A copy of the memo is filed in Exhibit Folder April 2026, which is hereby referred to and made a part of these minutes).

3. Items Requiring Action at Briefing – None

4. Administrative Reports

A. Town Manager

- i. Great Wagon Road Update – Town Manager Tolbert explained notification had been received of a road closure on Shallowford Road near Williams Road beginning Friday, April 24th at 9am until Monday, April 27th at 6am; stated the closure would be for an installation of a waterline, sewer line and storm drainage for the proposed roundabout at the ABC store; shared a detour would be in place with signage; spoke to Town notifications; and stated staff would report out again following the April construction meeting.
- ii. Lewisville-Vienna/Robinhood Road Roundabout – Town Manager Tolbert stated there were no updates at the time; and shared a formal kick-off meeting would occur this month.
- iii. Lewisville Lift Station Update – Town Manager Tolbert explained there had been a completion of the entrance road for the site.

B. Town Clerk

- i. Boards and Committees Appointment Follow-Up – Town Clerk Angie Lord provided clarification on the Zoning Board of Adjustment appointments; explained four seats were to be appointed in which Council voted to reappoint David Hunt and Annemarie Stanford and also voted for new members Paige Daniel and Jeff Blair; spoke to the reassignment of two current members, Kelly Reavis and Brian Gravely that had been serving as alternates.
- ii. Special Projects Grant Funding Applications Open – Available on Website or Town Hall - Town Clerk Lord explained communications with previous grant requestors; and stated applications were available on the town website and at Town Hall.
- iii. Town Offices closed for Easter Observance, April 3
- iv. Blood Drive, MAWCC (1 PM – 5:30 PM), April 8
- v. Bulky Item Pickup, April 13
- vi. Small Business Roundtable, April 15 - Councilmember Allen requested the event to be shared on social media in which Town Manager Tolbert stated she would share information with Communications Specialist Veronica Leasure.
- vii. Budget Work Sessions
 - a. April 16, April 21, April 30, and May 21 (if needed) (6 PM)
Town Manager Tolbert spoke to a conflict in scheduling with the May 21st work session. It was the consensus of Council to reschedule the May 21st budget work session to May 18, 2026.
- ix. Lewisville Community Day - MAWCC/JWP, May 2, (10 AM – 2 PM)
- x. Lewisville Public Arts – MAWCC, Arts Alive Exhibit Open until May 3
- xi. Board & Committee Collaboration Session –Town Hall, May 28, (5:30-6:30 PM) – Town Clerk Lord explained the annual training for new board and committee members; highlighted an appreciation event for both new and previous members to collaborate and network; and invited Council to attend the 6:30 PM appreciation event.
- xii. Volunteer Appreciation Event – Town Hall, May 28, (6:30-7:30 PM)

C. Public Works Director

- i. Street Paving Contract Update – Town Manager Tolbert stated Public Works Director Jon Hanna was out of town; formal bids for the project were due April 7, 2026; that five bid packets were sent out; explained streets in three neighborhoods were poorly rated; spoke to expensive treatment needs; stated the three areas included Big Tree Drive in the Sequoia neighborhood with a very poor rating of 37; Benwicke Drive in Robinhood West with a very poor rating of 42; and South Marblehead and Woodford Drive in Willow Run with a very poor rating of 50; referenced a contract for Council consideration next week; and stated the paving would take place within the current fiscal year for completion before June 30.

D. Community Center Operations Manager

- i. Quarterly Update – Operations Manager Brian Moore shared the recent quarterly report for usage at the Mary Alice Warren Community Center.

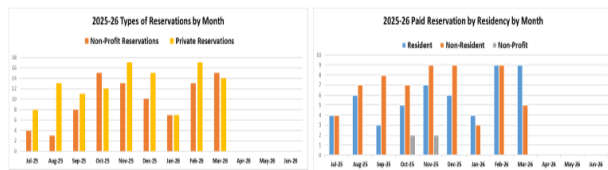
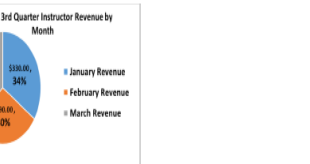
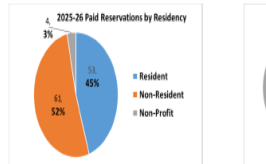
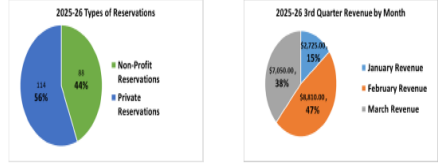
Program	Schedule	Time	Rooms	Shallow Ford Grant	Charge
Admission and Registration Meeting	February 1	11:00am-12:00pm	Magolia	Fee associated with article of 16-12	120 for members/120 for non-members
Adult Lunch/Program	January 1, February 12, March 12	6:30pm-7:30pm	Magolia	No	10 per class
Amateur Bowling	Monday 1 in January, February, March	1:00pm-3:00pm	Vienna	No	Free
Board Game	February 12	1:00pm-3:00pm	Shallow Ford/Kitchen	No	Free
Chess Class	February 21, 28, March 1, 8, 15, 22, 29	1:00pm-4:00pm	Magolia	No	10 per person
Color Guard	January 21	10:00am-12:00pm	Magolia	No	Free
Colored Pencil Open Draw	Monday 1 in January, February, March	10:00am-12:00pm	Magolia	No	Free
Cooperative Wednesday with Mark Henshaw	March 3	9:00am-4:00pm	Magolia	No	Free
CPH Class	March 21	6:00am-12:00pm	Lewisville/Vienna	No (JPT and Town of Lewisville)	Free
Grow up and Use Class: Music & Movement	Thursday 1 and Thursday 8 in January, February, March	10:00am-12:00pm	Lewisville	No	10 for the month of classes
Grow up and Use Class: In-school Planning	Thursday 1 in January, February, March	9:00am-10:00am	Lewisville	No	10 for the month of classes
HP sessions with Andrea Johnson	March 18	1:00pm-3:00pm	Magolia	No	10 without supplies/20 with supplies
Jeans Night Out	January 24, February 21	5:00pm-11:00pm	Magolia	No	10 per class
Learn to Play Backho	Thursday 1 in January, February, March	1:00pm-2:00pm	Vienna	No	Free
Let's Play Tennis	Wednesday 1 in January, February, March	1:00pm-2:00pm	Vienna	No	Free
Low Impact	Thursday 1 in January, February, March	1:00pm-2:00pm	Lewisville/Vienna	No	10 per class
Meal Prep Landscaping	January 21, 28, February 12	1:00pm-5:00pm	Magolia	No	10 for the class
Microsoft Class	Wednesday 1 in January	6:30pm-7:30pm	Lewisville	No	10 per class
Health and Health Care Seminars	Monday and Wednesday 1 in January, February, March	10:00am-12:00pm	Magolia	No	10 for the month of classes
Parenting with Victoria Magolia	March 7	9:00am-3:00pm	Magolia	Fee associated with article of 16-12	120 for members/120 for non-members
Stamps Carving with Mona Iru	January 7	1:00pm-3:00pm	Lewisville/Vienna	No	10 for members/120 for non-members
The Circus	Monday 1 in January, February, March	9:00am-10:00am	Lewisville/Vienna	No	10 education suggested
The Staging Circle	March 3	6:30pm-7:30pm	Shallow Ford	No	Free
Writing Stories for Your Life	January 21, February 8, March 8	10:00am-12:00pm	Great Wagon	No	Free
Yoga Class	Thursday 1 in January, February, March	6:30pm-7:30pm	Magolia	No	Free
Zumba Class	Monday 1 in January	6:30pm-7:30pm	Lewisville	No	17 per class

Type of Reservation	Date	Time Frame	Room(s) Reserved	Revenue	Resident
Baby Shower	January 4, 2026	1:00pm-5:00pm	Lewisville	\$ 300.00	Y
Baby Shower	January 10, 2026	9:00am-2:00pm	Shallow Ford/Kitchen	\$ 425.00	N
Birth Party	January 10, 2026	12:00pm-4:00pm	Vienna	\$ 200.00	Y
Graduation Gathering	January 10, 2026	4:00pm-8:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
Baby Shower	January 17, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 325.00	Y
Cast Party	January 17, 2026	4:00pm-9:00pm	Lewisville/Vienna	\$ 825.00	N
Birth Party	January 18, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 375.00	N
January Revenue \$ 2,725.00					
Birth Party	February 7, 2026	9:00am-2:00pm	Lewisville	\$ 475.00	N
Gender Reveal	February 7, 2026	1:00pm-5:00pm	Vienna	\$ 300.00	N
Birth Party	February 7, 2026	6:00pm-10:00pm	Shallow Ford	\$ 200.00	Y
Birth Party	February 8, 2026	10:00am-2:00pm	Lewisville	\$ 300.00	Y
Birth Party	February 8, 2026	12:00pm-3:00pm	Magolia	\$ 100.00	Y
Birth Party	February 14, 2026	10:00am-2:00pm	Shallow Ford/Kitchen	\$ 275.00	N
DUCA Kickoff Event	February 14, 2026	1:00pm-5:00pm	Lewisville/Vienna	\$ 425.00	Y
PACU Staff Training	February 16, 2026	8:00am-5:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	\$ 1,950.00	N
Birth Party	February 21, 2026	9:00am-2:00pm	Vienna	\$ 300.00	N
Birth Party	February 21, 2026	12:00pm-4:00pm	Lewisville	\$ 300.00	Y
extra cleaning fee \$ 255					
Birth Party	February 21, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 375.00	N
Calvary Day School Dance	February 21, 2026	4:00pm-10:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	\$ 1,250.00	N
Birth Party	February 22, 2026	11:00am-6:00pm	Great Wagon	\$ 175.00	Y
Birth Party	February 22, 2026	4:00pm-8:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
NC School of Science and Math \$ 250					
NC School of Science and Math	February 27, 2026	8:00am-3:00pm	Shallow Ford/Magolia	\$ 850.00	N
Bridal Shower	February 28, 2026	10:00am-3:00pm	Shallow Ford/Kitchen	\$ 325.00	Y
Birth Party	February 28, 2026	12:00pm-5:00pm	Vienna	\$ 350.00	N
Baby Shower	February 28, 2026	1:00pm-6:00pm	Lewisville	\$ 375.00	Y
February Revenue \$ 8,810.00					
Baby Shower	March 1, 2026	10:00am-4:00pm	Shallow Ford/Kitchen	\$ 375.00	Y
Baby Shower	March 1, 2026	11:00am-4:00pm	Lewisville	\$ 375.00	Y
Baby Shower	March 1, 2026	1:00pm-7:00pm	Vienna	\$ 400.00	N
Wedding Reception	March 7, 2026	10:00am-10:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	\$ 2,175.00	Y
Private Speech	March 6, 2026	1:00pm-4:00pm	Shallow Ford	\$ 200.00	Y
Birth Party	March 14, 2026	11:30am-3:30pm	Vienna	\$ 200.00	Y
Yadkin Valley Wildlife Federation Potluck	March 14, 2026	4:00pm-9:00pm	Shallow Ford/Lewisville/Kitchen	\$ 700.00	Y
Gender Reveal	March 21, 2026	12:00pm-4:00pm	Magolia	\$ 200.00	N
Birth Party	March 21, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
Birth Party	March 21, 2026	12:00pm-4:00pm	Vienna	\$ 300.00	N
Chris Paul Family Foundation	March 27, 2026	5:00pm-9:00pm	Lewisville	\$ 400.00	N
Baby Shower	March 28, 2026	12:00pm-4:00pm	Magolia	\$ 100.00	Y
Baby Shower	March 28, 2026	2:00pm-6:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
Baby Shower	March 29, 2026	11:00am-6:00pm	Shallow Ford/Lewisville	\$ 1,075.00	N
March Revenue \$ 7,050.00					
				3rd Quarter Totals	\$ 18,585.00
				Fiscal Year Totals	\$ 59,387.50

Non-Profit	Type of Event	Date	Time Reserved	Room(s) Reserved	Fee
3rd Quarter 2025-2026					
Girl Scout Troop 4082	Bi-weekly meeting	January 6, 21, February 19, March 5, 19	6:30pm-7:30pm	Vienna	\$ -
Lewisville Women's Society	Membership Meeting	January 12, March 9	4:00pm-5:00pm	Shallow Ford/Kitchen	\$ -
Girl Scout Troop 2032	Bi-weekly meeting	January 21, February 9, 23, March 9, 23	6:30pm-8:00pm	Shallow Ford	\$ -
Lewisville Civic Club	Membership Meeting	January 15, February 19, March 19	5:00pm-8:30pm	Shallow Ford/Kitchen	\$ -
Forsyth County Historic Resources Commission	Annual Retreat	January 21	9:00am-4:00pm	Shallow Ford/Kitchen	\$ -
Wintham Farm HCA	Annual Meeting	January 21	8:00pm-10:00pm	Vienna	\$ -
American Legion Post 512	Monthly Meeting	February 5, March 5	7:00pm-9:30pm	Lewisville	\$ -
Lewisville Branch Library	Native Plants Program	February 11	9:00am-12:00pm	Magolia	\$ -
	Cowrie Shells and the African Diaspora	February 17	5:00pm-10:00pm	Magolia	\$ -
Woodrow Estess HCA	Beginner Singing	February 22	9:00am-12:00pm	Magolia	\$ -
Lake at Leesons HCA	Annual Meeting	February 23	5:00pm-7:30pm	Magolia	\$ -
Pediment Pines	Monthly Meeting	February 23, March 30	6:00pm-7:30pm	Great Wagon	\$ -
Lewisville Garden Club	Meeting	February 25, March 25	9:00am-10:00pm	Magolia	\$ -
Ridgecrest at Wakeley Place HCA	Annual Meeting	February 26	8:00pm-9:00pm	Lewisville	\$ -
Forsyth County Board of Elections	2026 Primary Election	March 2, 6 & 9	All Day	Shallow Ford	\$ -
Wetlands HCA	Annual Meeting	March 4	8:00am-10:00pm	Lewisville	\$ -
NCJM RMC	Spring Tour	March 19	8:00am-10:00pm	Shallow Ford/Lewisville/Kitchen	\$ -
Reagan High School	Girls Basketball Team Banquet	March 26	4:00pm-10:00pm	Shallow Ford/Kitchen	\$ -
Fountain Brook HCA	Annual Meeting	March 26	6:00pm-10:00pm	Lewisville	\$ -

	Jan 26	Feb 26	Mar 26	Total
Non-Profit Reservations	7	19	21	47
Private Reservations	7	17	26	50
Programs	14	36	47	97
	66	61	67	194

Combined Reservations	# of Programs
39	121



- E. Amended Item – Data Centers – Planning Director Lynn Cochran referenced an email sent to Council from a concerned resident regarding data centers; explained language in the Urban Development Ordinance (UDO); referenced definitions on pages 14 and 23; mentioned permitted uses table on pages 220-221, that outlines allowed zoning districts; and voiced he believed the Town to be covered by the language in the UDO. Discussion took place regarding moratoriums; litigation liabilities; available properties in Forsyth County; and voluntary annexations.

5. Tentative Agenda Items for Regular Meeting on April 9, 2026

A. Consent Agenda

- i. Resolution 2026 – 011 – Financial Statements for Eight Months Ended February 28, 2026
- ii. Approval of Draft Briefing Meeting Minutes – March 5, 2026
- iii. Approval of Draft Town Council Minutes – March 12, 2026

B. Introductions, Recognitions, Presentations and/or Proclamations

- i. Appointments Town Clerk Lord explained the receipt of the following applications; and spoke to Council consideration for appointments at the April 9th meeting.
 - a. Lewisville Beautification Committee – Kim Floyd
 - b. Parks & Recreation Committee – Analise Anderson
 - c. Public Art Committee – Amy Archambault

- ii. Recognitions – Town Clerk Lord shared the following former Board and Committee members would be recognized at the April 9th meeting with a certification of appreciation.
 - a. Marc Maready, Planning Board
 - b. Vance Horner, Zoning Board of Adjustment
 - c. Susan Linker, Lewisville Beautification Committee
 - d. Efrain Rivas, Lewisville Beautification Committee
 - e. Robert Smitherman, Environmental, Conservation & Sustainability Committee
 - f. Stuart Chamberlin, Parks & Recreation Advisory Committee
 - g. Joshua Cooper, Parks & Recreation Advisory Committee
 - h. Aaron Crum, Parks & Recreation Advisory Committee

- iii. Presentation

- a. I am One of the Reasons Lewisville is a Great Place to Live
 - b. Sheriff’s Office
 - c. 2026-2027 Budget Message – Town Manager Tolbert
- C. Old Business – None
- D. New Business
- i. Resolution 2026-012 – Resolution 2026-012 to Call a Public Hearing for Comments on the Fiscal Year 2026-2027 Proposed Budget Town Manager Tolbert explained statutes requiring a public hearing on the proposed budget.

6. For the Good of the Order – Mayor Pro-Tem Howard spoke to resident requests regarding access to Council meeting minutes; and recognized resident Lynn Fulton to provide information. Mr. Fulton spoke to AI generated verbatim minutes. Discussion took place regarding streaming; state statues and requirements; technology; policies; experiences, training, and certification of the Town Clerk; and practices in other municipalities. It was the consensus of Council not to consider the usage of AI generated minutes.

Councilmember Gallagher requested page information regarding data centers to be provided to Council.

Councilmember Allen highlighted emails from a concerned resident and dirt bike issues. Discussion ensued regarding previous complaints; and recommendation of calling the Sheriff’s office.

Councilmember Franklin voiced concerns regarding recent Planning Board appointments; staff recommendations; and explained concern for seated member Marc Maready not being reappointed. Mayor Carter referenced an inappropriate email that was received by a Councilmember during the campaign season.

7. Adjournment – Councilmember Franklin moved to adjourn the meeting at 7:53 PM. The motion was seconded by Councilmember Allen and approved unanimously.

Billy Carter, Jr., Mayor

ATTEST:

Angela Lord, Town Clerk