



Lewisville Town Council
Regular Meeting Agenda
May 14, 2026 – 6:00 PM
Lewisville Town Hall 1st Floor Council Chamber
6510 Shallowford Road

1. Call to Order:

A. Roll Call

Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome, and Mack Wilder. Also, in attendance were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, and Town Attorney Al Andrews.

B. Invocation – Councilmember Newsome

C. Pledge of Allegiance – Councilmember Allen

D. Adoption of Agenda

Moved by Councilmember Gallagher, seconded by Councilmember Franklin to approve the agenda. The motion was approved unanimously.

2. Consent Agenda – Town Manager Stacy Tolbert read the consent agenda items into the record. Moved by Councilmember Franklin, seconded by Mayor Pro-Tem Howard to approve the consent agenda. The motion to approve the consent agenda carried unanimously.

A. Resolution 2026-015 – Financial Statements for Nine Months Ended March 31, 2026

RESOLUTION 2026-015 OF THE LEWISVILLE TOWN COUNCIL ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the nine months ended March 31, 2026;

WHEREAS, the Finance Officer did not report any unusual expenditures.

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the nine months ended March 31, 2026 and incorporated herein.

Adopted this the 14th day of May 2026 by the Lewisville Town Council.

(Signed) Mayor Billy Carter, Jr.

(A copy of the Financial Statement is filed in Exhibit Folder May 2026, which is hereby referred to and made a part of these minutes.)

B. Approval of Draft Agenda Briefing Minutes – April 2, 2026

Motion to adopt the April 2, 2026 Town Council Briefing and Action Minutes were approved.

C. Approval of Draft Town Council Minutes – April 9, 2026

Motion to adopt the April 9, 2026 Town Council Regular Meeting Minutes were approved.

3. Introductions, Recognitions, Presentations and/or Proclamations

A. Introduction - Assistant Town Manager / Public Works Director Jon Hanna recognized and introduced Public Works Technician Scott Blake; and shared Mr. Blake's work history. Mr. Blake voiced appreciation for the opportunity to join the Lewisville team.

- 6. Appointments** – Town Clerk Angie Lord outlined the openings for the Parks and Recreation and Lewisville Beautification Committees; explained applicants had been interviewed; and stated staff recommended the appointments.
- A. Parks and Recreation Committee – Alex Schultz – Moved by Councilmember Franklin, seconded by Councilmember Gallagher to appoint Alex Schultz to the Parks and Recreation Committee. The motion carried unanimously.
 - B. Lewisville Beautification Committee – Samuel Schultz – Moved by Councilmember Allen, seconded by Mayor Pro-Tem Howard to appoint Samuel Schultz to the Lewisville Beautification Committee. The motion carried unanimously.

7. Old Business – None

8. New Business

- A. Ordinance 2026-010 – Ordinance to Close Out the American Rescue Plan Act Special Revenue Fund – Finance Director Orrell explained the history of the fund; investment earnings of \$181,516, and stated staff recommended for Council to close the ARPA Special Revenue Fund and to transfer the accrued earnings to the Great Wagon Road Improvements Capital Projects Fund. Moved by Councilmember Franklin, seconded by Councilmember Allen to adopt Ordinance 2026-010. The motion carried unanimously.

ORDINANCE 2026-010 AMENDING GRANT PROJECT ORDINANCE FOR THE AMERICAN RESCUE PLAN ACT OF 2021: CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

WHEREAS, on March 10, 2022, the Lewisville Town Council established the Grant Project Ordinance for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina.

WHEREAS, the ordinance established a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of Lewisville (Town) received the first tranche in the amount of \$2,012,235.75 in 2021. The remainder, or second tranche of \$2,012,235.75, was received by the Town in 2022. These funds, which total \$4,024,471.50, may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

WHEREAS, the Town elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend its ARP/CSLFRF funds for the provision of government services.

WHEREAS, the following amounts were appropriated for the project and authorized for expenditure:

Project Description	Expenditure Category	Cost Object	Appropriation of ARP/CSLFRF
Administration services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 404,209.55
		Benefits	\$ 114,149.44
Finance services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 182,900.45
		Benefits	\$ 61,810.82
Planning services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 101,406.56
		Benefits	\$ 33,864.63
Public Works services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 223,680.20
		Benefits	\$ 86,146.49
Subtotal - Salaries and Benefits for the period of April 1, 2021 through June 30, 2022 (Actual)			\$ 1,208,168.14
Administration services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 318,793.87
		Benefits	\$ 100,515.44
Finance services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 175,888.81
		Benefits	\$ 57,690.38
Planning services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 134,456.39
		Benefits	\$ 46,299.78
Public Works services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 199,045.21
		Benefits	\$ 72,912.69
Subtotal - Salaries and Benefits for the period of July 1, 2022 through June 30, 2023 (Actual)			\$ 1,105,602.57

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Project Description	Expenditure Category	Cost Object	Appropriation of ARP/CSLFRF
Administration services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 400,156.67
		Benefits	\$ 149,832.96
Finance services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 186,705.03
		Benefits	\$ 69,156.60
Planning services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 134,557.85
		Benefits	\$ 55,283.59
Public Works services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 231,181.79
		Benefits	\$ 93,267.62
Subtotal - Salaries and Benefits for the period of July 1, 2023 through June 30, 2024 (Estimate)			\$ 1,320,142.11
Administration services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 118,393.96
		Benefits	\$ 44,039.40
Finance services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 50,878.08
		Benefits	\$ 19,199.86
Planning services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 41,219.56
		Benefits	\$ 17,047.89
Public Works services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 70,913.74
		Benefits	\$ 28,866.19
Subtotal - Salaries and Benefits for the period of July 1, 2024 through December 31, 2024 (Estimate)			\$ 390,558.68
Unassigned			\$ -
Total			\$ 4,024,471.50

WHEREAS, the following revenues were anticipated to be available to complete the project:

ARP/CSLFRF Funds \$4,024,471.50

WHEREAS, the Town has used all of its ARPA funding to reimburse the General Fund for general government services as follows:

Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	\$ 1,208,168.14
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	\$ 1,105,602.57
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2023-2024	\$ 1,335,948.56
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2024 through November 30, 2024	\$ 374,752.23
Total ARPA Funds Received	\$ 4,024,471.50

WHEREAS, the ARPA Special Revenue Fund still has a cash balance of \$181,516 which consists of investment earnings since inception of the fund.

WHEREAS, there is need to provide funding to another capital project in the Town of Lewisville.

NOW THEREFORE, BE IT ORDAINED BY THE LEWISVILLE TOWN COUNCIL that this ordinance is amended to transfer the remaining funds of \$181,516 plus any accrued investment earnings to the Great Wagon Road Improvements Capital Projects Fund.

Revenues

ARPA Special Revenue Fund - Fund Balance Appropriated	19-00-3990-9000	\$181,516 plus any accrued investment earnings
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Expenses

ARPA Special Revenue Fund - Transfer to GWR Improvements Capital Projects Fund	19-00-3980-0001	\$181,516 plus any accrued investment earnings
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This closes the American Rescue Plan Act Special Revenue Fund.

Adopted this the 14th of May, 2026 by the Lewisville Town Council.
(Signed) Mayor Billy Carter, Jr.

9. Administrative Reports

A. Upcoming events and closings

- A. Jurassic World Rebirth Movie Night, Shallowford Square, at Dark, May 15
 - a. Girl Scout Troop 10231 Host Bingo, 6 PM
- ~~B. Budget Work Session, May 18, 6 PM, if needed—Cancelled~~
- C. Town Facilities Closed, Memorial Day, May 25
- D. Military Appreciation Concert, May 25, 6 PM – 8 PM

- E. Board and Committee Volunteer Appreciation, Orientation & Collaboration, Town Hall, May 28, 5:30 PM Training and 6:30 PM Pizza and Collaboration
- F. Blood Drive, MAWCC, June 3, 1 PM – 5:30 PM

B. Clerk Report – None

C. Approvals at the Briefing and Action Meeting on May 7, 2026 - None

10. For the Good of the Order

A. Public Comments

- i. Hugh Quinn commended the Public Art Committee for the Art’s Alive Art Show.
- ii. Written comment: There were no written comments.

B. Council Comments

Councilmember Newsome highlighted resident assistance for Supplemental Nutrition Assistance Program (SNAP) at the Lewisville Library on Fridays. Council offered comments regarding blood drive participation; honoring veterans on Memorial Day; commended staff on recognitions; Small Business directory information; and appreciation for the budget season progress.

11. Adjournment

Moved by Councilmember Franklin, seconded by Councilmember Allen to adjourned the meeting. The Town Council adjourned at 6:42 P.M.

Billy Carter, Jr., Mayor

ATTEST:

Angela Lord, Town Clerk