

**WILLOW RUN MUNICIPAL SERVICE DISTRICT BOARD MEETING
MINUTES**

May 19, 2026

Town Hall Conference Room 201 – 6510 Shallowford Road

- I. **Call to Order** - Chair Philip May opened the meeting at 6:00 PM. In attendance were Martin Beale, Jeffrey Rawls, Denise Criss, Nelson Fulcher, Philip May, and Assistant Town Manager / Public Works Director Jon Hanna. Glenn Yarnell was absent; and there is currently one vacant seat.
- II. **Agenda Approval** – Chair Phil May referenced the need for oaths for the recently reappointed members; spoke to the need to amend the agenda to include a staff update; and discussions regarding a Charter change. Assistant Town Manager / Public Works Director Jon Hanna distributed policy items to be signed by the Board. Denise Criss moved to approve the agenda as amended. The motion was seconded by Nelson Fulcher and passed unanimously.
- III. **Minutes Approval** – Jeffrey Rawls moved to approve the March 17, 2026 minutes. The motion was seconded by Denise Criss and motion passed unanimously.
- IV. **Old Business**
 - a. Lake Desmond – Discussion took place regarding next steps; new neighborhood construction; common area vegetation; and the lack of builder fencing.
 - b. Lake Marblehead Wrap-Up – Director Hanna spoke to seeding, germination, and vegetation; to erosion control plans; explained additional seeding to be done; and referenced permitting. Discussion took place regarding the Town Fiscal Year Budget adoption in June.
 - c. Geographical Name Change – Chair Phil May referenced sending information to Director Hanna. Director Hanna confirmed the information had been forwarded as needed.
- V. **New Business**
 - a. Falmouth Dam Tree Removal – Director Hanna spoke to tree encroachment; to an ongoing project; and to the need for surveying work.
 - b. Easement Maintenance – Director Hanna to work on.
 - c. Ongoing Dam and Tree Maintenance – Director Hanna referenced removal of trees in the lake; and clearing to the water line. Discussion ensued regarding tree root concerns; bids received; a \$25,000 budget for next year; a future inventory and tree maintenance; and communication with property owners. Moved by Denise Criss, seconded by Jeffrey Rawls to approve the Triad Land Clearing proposal for the FY 26-27 budget in July. The motion carried unanimously.
(A copy of the proposal is filed in the WRMSD Minute Book, which is hereby referred to and made a part of these minutes.)
- VI. **Staff Report**
 - a. Charter Discussions – Director Hanna explained requests for fishing permits; and the consideration before the Board to amend the Charter to allow for residents outside Lewisville proper to obtain a fishing license. It was the consensus of the Board not to amend the Charter; and to include additional signage surrounding the lakes.
 - b. Policy Documents – Director Hanna provided an overview of the documents; and requested members to sign for Clerk records.

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VII. For the Good of the Order

- a. Neighborhood Comments/Concerns – Discussion took place regarding the Board and Committee Volunteer appreciation event. Chair Phil May referenced a year in review at the orientation; and spoke to Marblehead and tree clearing. Discussion took place regarding a bullet item for Marblehead Dam Repairs; and a photo of work in program. Discussion ensued regarding ducks and geese on the lakes.
- b. Next meeting – June 16, 2026, if needed – Motion made by Jeffrey Rawls, seconded by Nelson Fulcher to cancel the June 16, 2026 meeting. The motion carried unanimously. The next meeting will be July 21, 2026.

VIII. Adjournment – Motion made by Denise Criss to adjourn the meeting at 6:55 PM. The motion was seconded by Nelson Fulcher and motion carried unanimously.

ATTEST:

Philip May, Chair

Angela Lord, Town Clerk