WILLOW RUN MUNICIPAL SERVICE DISTRICT BOARD MEETING
MINUTES
August 18, 2026
Town Hall Conference Room 201 – 6510 Shallowford Road

I. **Call to Order -** Chair Philip May opened the meeting at 6:07 PM. In attendance were Martin Beale, Jeffrey Rawls, Denise Criss, Nelson Fulcher, Philip May, Glenn Yarnell and Assistant Town Manager / Public Works Director Jon Hanna. There is currently one vacant seat.

II. **Agenda Approval** – Moved by Denise Criss, seconded by Nelson Fulcher to approve the agenda. The motion passed unanimously.

III. **Minutes Approval –** Moved by Nelson Fulcher, seconded by Martin Beale to approve the May 19, 2026 minutes. The motion passed unanimously.

Discussion took place regarding the recent paving project.

IV. **Old Business**
   a. Lake Desmond – Discussion took place regarding construction status; the remaining lot upstream; vegetation growth; collaboration with Homeowner Associations for potential pocket parks; storm water devices; funding options; and common and usable areas. It was the consensus of the Board to table the item for continued discussions.
   b. Lake Marblehead Wrap-Up – Director Jon Hanna provided Marblehead Dam Repairs expense report; provided an overview of total costs; explained the total cost concluded at $431,896.14 as compared to the original budget of $509,510.00; and stated the total project was under budget, saving $144,253.56. Discussion took place regarding staff reseeding; and geese repellants. Director Hanna continued with a review of the Willow Run Municipal Service District General Fund Repayment Schedule; and the inclusion of final project savings. Chair Philip May shared an updated fund balance of approximately $156,999.
   (A copy of the budget documents are filed in the WRMSD Minute Book, which is hereby referred to and made a part of these minutes.)
   c. Geographical Name Change – Director Hanna explained additional research would be ongoing.

V. **New Business**
   a. Nomination and Election of Chair and Vice Chair **–**
      i. Chair Nomination – Moved by Denise Criss, seconded by Jeffrey Rawls to nominate Phil May as Willow Run MSD Chair. The motion passed unanimously.
      ii. Vice Chair Nomination – Moved by Phil May, seconded by Jeffrey Rawls to nominate Denise Criss as Willow Run MSD Vice Chair. The motion passed unanimously.
   b. 2026 Community Events – Lewisville Special Events | Town of Lewisville, NC – Director Hanna shared information with Board; and spoke to the upcoming Clean Sweep event.

VI. **Staff Report**
   a. Tree Removal Follow Up – Director Hanna shared historical information on tree removals. Discussion continued regarding tree removal at Marblehead outlet; and budgeting consideration for next fiscal year.
   b. Dam Clearing Project Report – Director Hanna stated the current focus was on Falmouth and Desmond lakes. Discussion took place regarding private property tree concerns; Right of Way (ROW accesses); trees hanging over Falmouth Dam; property lines and easements; backfilling;

high hazard concerns; and local erosion control inspections. Director Hanna to research easements and accesses.
Discussion ensued regarding signage; and inclusion of the item on the next agenda.

c. Social Media Policy Distribute for Signatures – Policy was distributed and signed by Board members.

VII. **For the Good of the Order**

a. Neighborhood Comments/Concerns – Discussion took place regarding continued tree concerns; grass growth; placement of an article in the upcoming newsletter; and unsafe usage of golf carts by children.
b. Next meeting – September 15, 2026, if needed – It was the consensus of the Board to cancel the September 15, 2026 meeting. The next meeting will be October 20, 2026.

VIII. **Adjournment** – Moved by Glenn Yarnell, seconded by Nelson Fulcher to adjourn the meeting at 7:00 PM. The motion carried unanimously.

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Philip May, Chair

ATTEST:

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Angela Lord, Town Clerk