

## LEWISVILLE PUBLIC ART ADVISORY COMMITTEE MEETING MINUTES

August 5, 2024

Town Hall Conference Room 202

- I. **Call to Order** – Chair Campbell called the meeting to order at 6:00 PM. In attendance were John Armbuster, Barbara Campbell, Holli Conger, Elizabeth Miller, Rebecca Scherbak, Town Manager Stacy Tolbert and Town Clerk Dora Moore. Also in attendance were members of the Parks & Recreation Committee: Stuart Chamberlin, Josh Cooper, Aaron Crum, Aaron Hutmacher, Elizabeth Johnson and Braden Romer.
- II. **Agenda Approval** – Holli Conger moved to approve the agenda. Elizabeth Miller seconded the motion and motion passed unanimously.
- III. **Collaboration with Parks & Recreation** – The two committees discussed in detail the community event on September 9, 2024. The community drop-in event will be held 6-8 PM at the Shallowford Square pavilion. A table for each committee will be set up with comment cards and a comment box. Committee members will man their tables, discuss the upcoming park improvements (relocation of the playground and a public art piece) as they relate to their specific committee.
- IV. **Minutes Approval** – Holli Conger moved to approve the June 3, 2024 minutes. Elizabeth Miller seconded the motion and motion passed unanimously.
- V. **Old Business**
  - A. **MAWCC Mural** – The committee discussed in detail the MAWCC mural. The Shallowford Foundation has agreed to time extension as well as the work being done by one artist that must be from Lewisville. To include a public participation aspect, there will be an unveiling reception to include an artist meet-and-greet.  
MAWCC Mural
    - October 7 – Finalize mural call and schedule
    - October 10 – Call for artist released
    - December 2 – Review submittals and develop recommendation for Council consideration
    - December 5 – Recommendation to Council
    - December 9 – Notify artist
    - May 10, 2025 – Mural completion deadline
    - May 16, 2025 – Reception and artist meet-and-greet, 5:30-6:30 PM
  - B. **Shallowford Square collaboration event** – The committee discussed possible display setups and ways to communicate this event with the community.
  - C. **Shallowford Square call for artist** – The committee discussed in detail the proposed call for artist noting this will need to be finalized after the September 9<sup>th</sup> event. A called meeting will be held September 16, 2024 for this purpose. The committee did finalize the art call schedule.  
Shallowford Square Art
    - September 9 – Collaboration meeting with Parks & Rec at Shallowford Square with the community (to share information related to the Great Wagon Road, moving playground and art installation)
    - September 16 – Called meeting to finalize call for artist for Shallowford Square art
    - September 27 – Call for artist released
    - November 27 – Submission deadline
    - January 6, 2025 – Review submittals and develop recommendation for Council consideration
    - February 6, 2025 – Recommendation to Council
    - February 10, 2025 – Notify artist
    - September 2, 2025 – Delivery deadline
    - October 1, 2025 – Installation deadline
    - October 6, 2025 – unveiling event – 5:30 PM

- D. Adult Art Show – The 2025 Winter Art Show schedule was finalized and the logo approved.

2025 Winter Art Show – ‘Loving Life in Lewisville’

August 5 – Vote on graphic and develop documents

September – Begin promoting show in Town newsletter

November 4 – Finalize call for artist

November 8 – Call for artist released

January 23, 2025 – Entry deadline

February 7, 2025 – Opening Reception

April 7, 2025 – Art show ends



VI. **Clerk Report**

- A. Council will consider official action at their August 8<sup>th</sup> meeting to amend the Public Art Committee charter to allow seven members, two non-artist, and staggered terms to become effective April 1, 2025.

VII. **For the Good of the Order**

- A. Community event – September 9, Shallowford Square, 6 PM  
B. Next meeting – September 16, 2024, 6 PM

- VIII. **Adjournment** – Holli Conger moved to adjourn at 7:56 PM. Motion was seconded by Elizabeth Miller and motion was approved unanimously.

ATTEST:

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Barbara Campbell, Chair

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Dora K. Moore, Town Clerk