

**Lewisville Town Council**  
**Regular Meeting Minutes**  
**August 8, 2024 – 6:00 PM**  
**Lewisville Town Hall Council Chambers**  
**6510 Shallowford Road**

**1. Call to Order:**

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt, and Council Members Ivan Huffman, Monte Long, Julie Puckett (remote) and Ken Sadler (remote). Also attending were Town Manager Stacy Tolbert, Town Clerk Dora Moore and Town Attorney Elliot Fus. Council Member Jane Welch was absent.
- B. Invocation – Council Member Monte Long
- C. Pledge of Allegiance – Council Member Monte Long
- D. Adoption of Agenda – Council Member Huffman moved to approve the agenda as amended. The motion was seconded by Council Member Long and approved unanimously.

**2. Consent Agenda**

- A. Resolution 2024-035 – Financial statements for the year ended June 30, 2024 – PRELIMINARY AND UNAUDITED
- B. Approval of Agenda Briefing Minutes – July 3, 2024
- C. Approval of Regular Meeting Minutes – July 11, 2024

Mayor Pro Tem Hunt moved to approve the consent agenda items. The motion was seconded by Council Member Huffman and approved unanimously. *(Resolution 2024-035 is herein incorporated by reference into the minutes.)*

**3. Introductions, Recognitions, Presentations and/or Proclamations**

**A. Presentations**

- i. Sheriff’s Office – Sergeant Stringer shared recent call information and introduced the Town’s newest officer, Ryan Tomlinson. Sergeant Stringer also expressed appreciation for all who participated in and attended the National Night Out event on August 6.

2024													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	575	657	715	682	605	591	621						
Security Check	277	347	408	368	300	284	351						
Traffic Arrest / Violation	34	38	24	30	25	41	36						228
Alarm	11	1	19	14	16	8	19						88
Priority Call Response Time	5.9	5	5	4.1	5.4	4.8	5						35.2
2023													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	872	676	751	758	754	800	734						575
Security Check	570	396	136	446	442	518	388						
Traffic Arrest / Violation	49	47	51	75	41	35	30						
Alarm	17	23	23	22	15	20	7						
Priority Call Response Time	5.2	3.6	5.2	5.3	5.9	5	4.1						

- ii. Annual Comprehensive Financial Report for the fiscal year ended June 30, 2023 – “Certificate of Achievement for Excellence in Financial Reporting”
  - a. Mrs. Orrell shared the Town has received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year ended June 30, 2023. She stated this is the 19<sup>th</sup> year the Town has received the honor. *(Certificate is incorporated into the minutes.)*

#### 4. Public Forum

- A. Lisa Glunt, 310 Fox Ridge Circle, expressed opposition to the additional homes being built in Shady Brook. Manager Tolbert noted this is a development by right and only a review of compliance is required. There will be no rezoning public hearing.
- B. Joe Wilson, 151 Strupe Road, expressed concern about the process and transparency of information related to the Shallowford Road driving range.
- C. Neil Burchette, 6932 Harper Valley Lane, expressed support of the Shallowford Road driving range.
- D. Burke Wilson, 320 Graydon Court, expressed support of the Shallowford Road driving range.
- E. Paul Spicer, 925 Williams Road, expressed support of the Shallowford Road driving range.
- F. Brian Sieck, 3571 Robinwest Drive, expressed support of the Shallowford Road driving range.
- G. Alan Nealeans, 7817 Grapevine Road, expressed support of the Shallowford Road driving range.
- H. Robert Robinson, 140 Sedgewick Ridge Court, expressed support of the Shallowford Road driving range.

#### 5. Public Hearings

- A. Rezoning – L-107 – Shallowford Road Driving Range – Applicant Ricky Lyons formally withdrew the application while they work towards a resolution for the future.
  - i. Staff presentation
  - ii. Public Hearing
  - iii. Council discussion
  - iv. Council consideration – Ordinance 2024-002– Change zoning from Forsyth County RS-40 to Town of Lewisville HB-C – Shallowford Road Driving Range
- B. Annexation – Shallowford Road Driving Range – Applicant Ricky Lyons formally withdrew the application while they work towards a resolution for the future.
  - i. Staff presentation
  - ii. Public Hearing
  - iii. Council discussion
  - iv. Council consideration – Ordinance 2024-003 – Extend the Town of Lewisville corporate limits to include Shallowford Driving Range

Mayor Horn noted the petition was initially submitted for HB-C (highway business) zoning. The Town and community are not comfortable with that designation. With some research, it has been determined a text amendment can be approved allowing a driving range under RS40 with no rezoning requirements. The petition will be resubmitted in the future under RS40, whereby there is a lot of latitude for conditions. Manager Tolbert noted the public hearing would only be for the text amendment and annexation, not rezoning. Manager Tolbert has a contact list related to this project and will be happy to add additional names to the list. She will notify these contacts when the project is scheduled to come before Council again.

## 6. New Business

- A. Ordinance 2024-025 – Facility use exemption policy – Over the last several months, Council and staff have reviewed the Town’s facility use exemption policy focusing on the exempt user list. Staff is recommending changes to the exempt user list that would remove some exempt users and limit the use of other exempt users. Mayor Pro Tem Hunt moved to approve Ordinance 2024-025. The motion was seconded by Council Member Huffman and approved unanimously. *(Ordinance 2024-025 is herein incorporated by reference into the minutes.)*
- B. Resolution 2024-036 – Traffic mitigation policy – Mr. Hanna presented a revised traffic mitigation policy simplifying the application process, eliminating fees and establishing a public safety technical review committee (PSTRC). Furthermore should PSTRC identify an issue, it can be addressed without a neighborhood petition. Council Member Long moved to approve Resolution 2024-036. The motion was seconded by Council Member Huffman and approved unanimously. *(Resolution 2024-036 is herein incorporated by reference into the minutes.)*
- C. Ordinance 2024-012 – AMENDED – Change zoning from Forsyth County RS-30 to Town of Lewisville RS-30 – 2065 Glenn Ferry Court – Mrs. Moore requested Council to amend Ordinance 2024-012 to reflect a description clarification. Council Member Sadler moved to amend Ordinance 2024-012. The motion was seconded by Council Member Huffman and approved unanimously. *(Ordinance 2024-012 is herein incorporated by reference into the minutes.)*
- D. Ordinance 2024-013 – AMENDED – Extend the Town of Lewisville corporate limits to include 2065 Glenn Ferry Court – Mrs. Moore also requested Council to amend Ordinance 2024-013 to reflect a description clarification. Council Member Long moved to amend Ordinance 2024-013. The motion was seconded by Council Member Huffman and approved unanimously. *(Ordinance 2024-013 is herein incorporated by reference into the minutes.)*
- E. Ordinance 2024-026 – Amending the Lewisville Beautification Committee Charter – Council Member Huffman moved to approve Ordinance 2024-026. The motion was seconded by Council Member Puckett and approved unanimously. *(Ordinance 2024-026 is herein incorporated by reference into the minutes.)*
- F. Ordinance 2024-027 – Amending the Environmental Conservation Sustainability Committee Charter – Council Member Long moved to approve Ordinance 2024-027. The motion was seconded by Council Member Huffman and approved unanimously. *(Ordinance 2024-027 is herein incorporated by reference into the minutes.)*
- G. Ordinance 2024-028 – Amending the Public Art Advisory Committee Charter – Council Member Huffman moved to approve Ordinance 2024-028. The motion was seconded by Council Member Sadler and approved unanimously. *(Ordinance 2024-028 is herein incorporated by reference into the minutes.)*
- H. Ordinance 2024-029 – Amending the Parks, Recreation and Cultural Development Committee Charter – Council Member Long moved to approve Ordinance 2024-029. The motion was seconded by Council Member Puckett and approved unanimously. *(Ordinance 2024-029 is herein incorporated by reference into the minutes.)*
- I. Ordinance 2024-030 – Dissolving the Public Safety Advisory Committee – Council Member Huffman moved to approve Ordinance 2024-030. The motion was seconded by Council Member Sadler and approved unanimously. Mayor Horn stated Public Safety was one of the Town’s first committees. Tasks originally given to the committee are now staff driven. He stated the dissolution of the committee does not diminish the committee’s role over the years. *(Ordinance 2024-030 is herein incorporated by reference into the minutes.)*
- J. Resolution 2024-037 – Facility Use Exemption – Forsyth County Fire Historical Society, Inc. – The Forsyth County Fire Historical Society, Inc. has requested a fee exemption for use three rooms and the kitchen at Mary Alice Warren Community Center on October 5 for a fundraising event. Per Council direction, the resolution reflects a one-time price reduction of fifty percent. Mayor Horn and Council Members Long, Puckett and Sadler voted in favor. Mayor Pro Tem Hunt and

Council Member Huffman voted in opposition. Resolution 2024-037 was approved on a 4-2 vote.  
*(Resolution 2024-037 is herein incorporated by reference into the minutes.)*

7. **Administrative Reports**

- A. Upcoming events and closings
  - i. CPR Class – August 10, 8 AM-12 PM, MAWCC
  - ii. Bourbon Revival Band – August 31, 7-9 PM
  - iii. Town offices closed – September 2

8. **For the Good of the Order**

- A. Public comments – None
- B. Council comments
  - i. Council Member Huffman expressed appreciation to the public works department for their work during today's storms as well as for what they do every day. Mayor Horn echoed these comments and also extended thanks to the local fire departments, community policing, Duke Energy and Waste Management.

9. **Adjournment** – Council Member Huffman moved to adjourn the meeting at 7:09 PM. The motion was seconded by Council Member Sadler and approved unanimously.

ATTEST:

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Mike Horn, Mayor

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Dora K. Moore, Town Clerk