

**Lewisville Town Council**  
**Regular Meeting Agenda**  
**January 14, 2021 - 6:00 p.m.**  
**Digitally originating in Council Chambers 1<sup>st</sup> floor - Lewisville Town Hall**  
**6510 Shallowford Road**

Town of Lewisville, Regular Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86916229267?pwd=VnQwNmZwaTliaE9NRkg0VURQVC9SZz09>

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Or

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Webinar ID: 869 1622 9267

Passcode: 532547

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1. **Call to Order**
    - a. Roll Call
    - b. Invocation: Bo Houff
    - c. Pledge of Allegiance - Mike Horn
    - d. Adoption of Agenda
  
  2. **Consent Agenda**
    - a. Consent Agenda for approval
      - i. [Resolution 2021003](#) - Acceptance and Approval of Monthly [Financials for the five months ending November 30, 2020](#)
      - ii. Approval of Town Council Briefing Meeting [Minutes - December 3, 2020](#)
      - iii. Approval of Closed Session [Minutes - December 3, 2020](#)
      - iv. Approval of Town Council Meeting [Minutes - December 10, 2020](#)
      - v. Approval of Closed Session [Minutes - December 10, 2020](#)
  
  3. **Introductions, Presentations, Recognitions and/or Proclamations**
    - a. **Introductions, Recognitions, Presentations and/or Proclamations**
      - i. Presentations
        - (1) Public Safety Report
        - (2) Annual Audit Report - Monty Pendry from Gibson and Company
      - ii. Recognitions
        - (1) The Community Appearance Committee has awarded the Flora Ann Bynum Award to the Lewisville Beautification Committee for going above and beyond to improve the appearance of the Town and Jack Warren Park, Access to the award program follows with the presentation starting at 44:00: <https://www.youtube.com/watch?v=1PMmFonZXL8>.
        - (2) 2020 Higgins & Langley Award - Lewisville Fire Department - Chief Darin Needham, David Kivett and Chris Craven

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4. **Public Forum**
  - a. Citizens should limit their comments to three (3) minutes.
  - b. Written comments may be sent to [townclerk@lewisvillenc.net](mailto:townclerk@lewisvillenc.net).
5. **Appointments**
  - a. None.
6. **Technical Review(s)**
  - a. None.
7. **Preliminary Site Plan Approvals**
  - a. None.
8. **Evidentiary Hearings**
  - a. None.
9. **Public Hearings**
  - a. None.
10. **Annexation Requests**
  - a. None.
11. **Unfinished Business**
  - a. Board and Committee update
  - b. Update on Comprehensive Plan and Parks, Recreation and Cultural Development Master Plan
    - i. [Ordinance 2021004](#) - amending Budget Ordinance 2020001 to increase the budget in the amount of \$34,300.<sup>00</sup> for the update of the Town's Comprehensive Plan and the Parks, Recreation and Cultural Development Master Plan
    - ii. [Resolution 2021004](#) - authorizing the manager to execute a contract in accordance with the proposal submitted by Kimley Horn of Charlotte, NC in an amount not to exceed \$164,300.<sup>00</sup> for the Comprehensive Plan and the Parks, Recreation and Cultural Development Master Plan updates
12. **New Business**
  - a. [Resolution 2021001](#) - Amending the policy on accepting applications to Lewisville Boards and Committees
13. **Administrative Reports**
  - a. Upcoming [Events at Shallowford Square](#) and Town Holidays
  - b. Manager's Report
    - i. Web site re-design
    - ii. Construction update on the Mary Alice Warren Community Center
  - c. Clerk's Report

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- i. Reminder: Retreat meeting will be held on Saturday, February 6, 2020 - 8:00 a.m. Access information will be on agenda.
- d. **Approvals at the Briefing and Action Meeting on January 7, 2021**
  - i. 2021 Advocacy Goals approved for submittal to the North Carolina League of Municipalities
  - ii. Mayor Horn was appointed as the Town's delegate to the NC League to cast the Town's vote for the Advocacy Goals
  - iii. Drainage improvements at and intersection in the Sequoia subdivision
    - (1) [\*\*Ordinance 2021002\*\*](#) - amending Budget Ordinance 2020001 in the amount of \$10,895.<sup>00</sup> for drainage improvements at the intersection of Big Tree Drive and Chockecherry Lane
    - (2) [\*\*Resolution 2021002\*\*](#) - awarding contract for stormwater drainage repairs to Russell Construction Company for the intersection of Big Tree Drive and Chockecherry Lane for an amount not to exceed \$10,895.<sup>00</sup>
  - iv. [\*\*Ordinance 2021003\*\*](#) - amending Budget Ordinance 2020001 in the amount of \$4,170.<sup>00</sup> to remove sidewalk trip and fall hazards in Brook Forest
  - v. [\*\*Ordinance 2020050\*\*](#) - approving UDO L-162 Downtown Overlay District references in Chapter A, Definitions; Chapter B Article II (H) boundary information; and adopting official map of Downtown allowing the required 24 hours following the close of the public hearing under NC Session Law 2020-3
- 14. **For the Good of the Order:**
  - a. Public Comments
    - i. Citizens should limit their comments to three (3) minutes.
    - ii. Written comments may be sent to [townclerk@lewisvillenc.net](mailto:townclerk@lewisvillenc.net).
  - b. Council Comments/Discussion
  - c. Adjournment

**RESOLUTION 2021003 OF THE LEWISVILLE TOWN COUNCIL  
PERTAINING TO  
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

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**WHEREAS**, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary of figures for the five months ending November 30, 2020; and

**WHEREAS**, the Finance Officer did not report any unusual expenditures.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the four months ending November 30, 2020 and incorporated herein.

**Resolved and effective upon adoption, this the 14<sup>th</sup> day of January, 2021 by the Lewisville Town Council.**

ATTEST:

\_\_\_\_\_  
Mike Horn, Mayor

\_\_\_\_\_  
Joyce C. McWilliams Walker, Town Clerk

**Town of Lewisville  
Financial Budget to Actual Report - General Fund  
Five Months Ended November 30, 2020**

**General Fund**

Revenues	Budget	Revenue Year to Date	Uncollected	Percentage Collected
Property Tax Collections	\$ 2,452,605.00	\$ 499,837.51	\$ 1,952,767.49	20.38%
Sales Tax Revenue	802,400.00	230,544.00	571,856.00	28.73%
Other Revenues	1,265,970.00	238,184.42	1,027,785.58	18.81%
Total	<u>4,520,975.00</u>	<u>\$ 968,565.93</u>	<u>\$ 3,552,409.07</u>	21.42%
Appropriation from Fund Balance	<u>1,710,100.00</u>			
	<u>\$ 6,231,075.00</u>			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 227,410.00	\$ 83,728.23	\$ 33,439.00	\$ 110,242.77	51.52%
Administration	660,895.00	226,282.38	21,920.38	412,692.24	37.56%
Student Leadership	700.00	-	-	700.00	0.00%
Finance	231,040.00	95,904.79	-	135,135.21	41.51%
Debt Service	470,752.00	470,650.44	-	101.56	99.98%
Planning & Zoning	270,596.00	55,031.25	-	215,564.75	20.34%
Beautification	99,085.00	30,021.11	57,805.50	11,258.39	88.64%
Community Policing	664,310.00	160,156.50	473,025.00	31,128.50	95.31%
Public Safety	9,650.00	1,085.00	-	8,565.00	11.24%
Public Works	403,840.00	87,350.78	28,750.00	287,739.22	28.75%
Streets	278,075.00	66,193.41	20,481.00	191,400.59	31.17%
Powell Bill	348,000.00	256,867.08	500.00	90,632.92	73.96%
Storm Water	157,147.00	60,468.13	59,873.68	36,805.19	76.58%
Solid Waste	832,450.00	259,369.26	-	573,080.74	31.16%
Recycling	3,555.00	145.00	-	3,410.00	4.08%
Parks and Recreation	255,808.00	29,134.63	6,506.00	220,167.37	13.93%
Transfers to Capital Projects Funds	1,096,937.00	-	-	1,096,937.00	0.00%
Transfers to Capital Reserves	220,825.00	220,825.00	-	-	100.00%
Total	<u>\$ 6,231,075.00</u>	<u>\$ 2,103,212.99</u>	<u>\$ 702,300.56</u>	<u>\$ 3,425,561.45</u>	45.02%

General Fund Balance 7/1/2020	\$ 7,254,710.83
Year-to-Date Increase (Decrease) FY 6/30/2021	<u>(1,134,647.06)</u>
General Fund Balance 11/30/2020	<u>\$ 6,120,063.77</u>

**Town of Lewisville  
Financial Budget to Actual Report - Willow Run Municipal Service District  
Five Months Ended November 30, 2020**

***Willow Run Municipal Service District***

<b>Revenues</b>	<b>Budget</b>	<b>Revenue Year to Date</b>		<b>Uncollected</b>	<b>Percentage Collected</b>
Revenues	\$ 32,150.00	\$ 6,061.30	\$ 26,088.70		18.85%
Total	<u>\$ 32,150.00</u>	<u>\$ 6,061.30</u>	<u>\$ 26,088.70</u>		18.85%
Appropriation from Fund Balance	\$ -				
	<u>\$ 32,150.00</u>				

	<b>Budget</b>	<b>Expenditures Year to Date</b>	<b>Encumbrances Year to Date</b>	<b>Unencumbered and Unspent Balance</b>	<b>Percentage of Budget Spent or Encumbered</b>
Expenditures	\$ 32,150.00	\$ 2,400.00	\$ -	\$ 29,750.00	7.47%
Total	<u>\$ 32,150.00</u>	<u>\$ 2,400.00</u>	<u>\$ -</u>	<u>\$ 29,750.00</u>	7.47%

MSD Fund Balance 7/1/2020	\$ 165,275.34
Year-to-Date Increase (Decrease) FY 6/30/2021	3,661.30
MSD Fund Balance 11/30/2020	<u>\$ 168,936.64</u>

**Town of Lewisville  
Other Funds  
November 30, 2020**

**Capital Reserves Funds**

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Storm Water Capital Reserve	\$ 400,942.27
GWR ROW/Construction Capital Reserve	934,346.23
Sidewalks, Bike Paths, and Greenways Capital Reserve	123,164.72
Municipal Buildings/Land Capital Reserve	217.65
<b>Total Capital Reserve Fund Balances</b>	<u><u>\$ 1,458,670.87</u></u>

**Capital Projects Funds**

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GWR ROW/Construction Capital Project	\$ 734,746.17
JWP Maintenance Facility/Playground Expansion Capital Project	20,626.95
Gateway Project Capital Project	178,944.63
Heritage Drive Regional Storm Water Pond #1 Capital Project	3,721.75
Community Center Capital Project	1,241,412.55
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	257,584.47
<b>Total Capital Projects Fund Balances</b>	<u><u>\$ 2,437,036.52</u></u>



**DRAFT**  
**Lewisville Town Council - Briefing and Action Meeting Agenda**  
**December 3, 2020 - 6:00 p.m.**  
**Digitally originating in Council Chambers 1<sup>st</sup> floor - Lewisville Town Hall**  
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Town of Lewisville, Briefing and Action Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83007378005?pwd=UU5aMXlySU00VElzU3A2Rng5eHlOZz09>

Passcode: 537190

Or

Telephone: (312) 626-6799

Webinar ID: 830 0737 8005

Passcode: 537190

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1. **Call to Order:**

- a. Mayor Horn opened the meeting being simultaneously streamed electronically at 6:00 p.m. Council members attending electronically were Jeanne Marie Foster, Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending electronically were Town Manager Hank Perkins, Attorney Bo Houff, Town Planner Stacy Tolbert, Finance Director Pam Orrell, Public Works Director Ryan Moser, and Town Clerk Joyce Walker.
- b. Adoption of Agenda
  - i. Mayor Horn advised that the Covid update will be on the agenda next week.
  - ii. 4.b. Tree planting project was added.
  - iii. With those changes, Council Member Foster moved to approve the agenda. The motion was seconded by Council Member Franklin and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

2. **Guests, Introductions, Recognitions and Presentations for December 3, 2020**

- a. Covid Update by County Health (next week)

3. **Items That Require Council Direction**

- a. Change November 11<sup>th</sup> meeting date for 2021 calendar
  - i. After reviewing the calendar, Council decided to meet on Wednesday, November 10<sup>th</sup> since the Planning Board will not be meeting on that evening.
- b. Retreat/planning meeting(s) date
  - i. Council decided on Saturday, February 6<sup>th</sup> for their planning date.
    - (1) Mr. Perkins reminded everyone to send their topics to him. So far, he has only received 3 items.

4. **Items Requiring Action at Briefing**

- a. **Resolution 2020078** - Approving new copier lease agreement with Sharp Business Systems





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- i. None.
  - c. Public Works
    - i. None.
  - d. Planning
    - i. None.
  - e. Finance
    - i. None.
  - f. Clerk
    - i. Voluntary Annexation Certificate of Sufficiency report will be available at the regular meeting next week.
  
- 7. **Agenda Items for Regular Meeting on December 10, 2020**
  - a. Tentative Agenda
    - i. **Consent Agenda**
      - (1) [Resolution 2020079](#) - Acceptance and Approval of Monthly [Financials for the four months ending October 31, 2020](#)
      - (2) Approval of Town Council Briefing Meeting [Minutes - November 5, 2020](#)
      - (3) Approval of Closed Session [Minutes - November 5, 2020](#)
      - (4) Approval of Town Council Meeting [Minutes - November 12, 2020](#)
    - ii. **Introductions, Recognitions, Presentations and/or Proclamations**
      - (1) Presentations
        - (a) Public Safety Report
        - (b) Annual Audit Report - Gibson and Company
          - (i) The Town is still waiting on approval from the LGC.
    - iii. **Public Hearings**
      - (1) Continued Public hearing for UDO L-162 Downtown Overlay District references in Chapter A, Definitions; Chapter B Article II (H) boundary information; and adopting official map of Downtown allowing 24 hours following the close of the public hearing under NC Session Law 2020-3 that was held on November 12, 2020
        - (a) Staff presentation (continued)
          - (i) As requested by Council, notices have been sent to the property owners whose properties are being removed from the Downtown Overlay District.
          - (ii) This amendment will be reviewed at the regular meeting next week.
        - (b) Public Hearing (continued)
        - (c) Consideration - [Ordinance 2020050](#) at January 7, 2021 Briefing
    - iv. **Technical Review(s)**
      - (1) None.
    - v. **New Business**

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- (1) Approval of 2021 Meeting Calendar
      - (2) Voluntary Annexation Certificate of Sufficiency
    - vi. Closed Session
    - vii. Council Member Foster asked to add an update to the board and committee project to Old or Unfinished Business.
  - b. Approval of Tentative Agenda for regular meeting on [December 10, 2020](#)
    - i. With the addition of the board and committee update and the other items mentioned above, Council Member Smitherman moved to approve the tentative agenda. The motion was seconded by Council Member Welch and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
8. **For the Good of the Order:**
  - a. Council Discussion
    - i. The Tree Lighting scheduled for Friday, December 4<sup>th</sup> will be virtual this year due to Covid restrictions on crowds.
  - b. Closed Session
    - i. Attorney Houff read the State Statute allowing closed sessions:
      - (1) § 143-318.11. Closed sessions. (a) Permitted Purposes. A public body may hold a closed session and exclude the public only when a closed session is required: (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.
    - ii. At 6:29 p.m., Council Member Franklin moved to go into Closed Session. The motion was seconded by Council Member Foster and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
    - iii. At 7:05 p.m., Council returned from Closed Session.
9. **Adjournment**
  - a. **Adjournment**
  - b. Having no other business to discuss, Council Member Hunt moved to adjourn the meeting at 7:06 p.m. The motion was seconded by Council Member Smitherman and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

\_\_\_\_\_  
Mike Horn, Mayor

ATTEST:

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Joyce C. McWilliams Walker, Town Clerk

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**1. Call to Order**

- a. Mayor Horn opened the meeting being simultaneously streamed electronically at 6:00 p.m. Council members attending electronically were Jeanne Marie Foster, Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending electronically were Town Manager Hank Perkins, Attorney Bo Houff, Town Planner Stacy Tolbert, Finance Director Pam Orrell, and Town Clerk Joyce Walker.
- b. Invocation was provided by Attorney Bo Houff.
- c. Adoption of Agenda
  - i. Mayor Horn advised that the audit report will not be presented; the LGC (Local Government Commission) has not completed its review. This will be moved to the January agenda.
  - ii. Mayor Horn also pointed out the addition of Resolution 2020080 and Resolution 2020081 were added after the agenda was sent for the briefing meeting.
  - iii. With those notations, Council Member Smitherman moved to approve the agenda. The motion was seconded by Council Member Hunt and approved unanimously with a 7-0 roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

**2. Consent Agenda**

- a. Consent Agenda for approval
  - i. [Resolution 2020079](#) - Acceptance and Approval of Monthly [Financials for the four months ending October 31, 2020](#)
  - ii. Approval of Town Council Briefing Meeting [Minutes - November 5, 2020](#)
  - iii. Approval of Closed Session [Minutes - November 5, 2020](#)
  - iv. Approval of Town Council Meeting [Minutes - November 12, 2020](#)
- b. Council Member Welch moved to approve the Consent Agenda. The motion was seconded by Council Member Franklin and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2020079 is herein incorporated by reference into the minutes.

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3. **Introductions, Presentations, Recognitions and/or Proclamations**

a. **Introductions, Recognitions, Presentations and/or Proclamations**

i. Presentations

(1) Covid Update by County Health Department

(a) Joshua Swift, Director and Shontell Robinson, Assistant County Manager provided an overview of what the County has been doing regarding the COVID-19 pandemic:

(i) Testing.

(ii) Case investigations and contact tracing.

(iii) County alert system.

(iv) Vaccination planning.

(v) Continuing to educate the public, reminding everyone that DHHS is not an enforcement unit.

(b) The number of Forsyth County cases were provided highlighted by age.

(c) New metrics were noted by the CDC.

(d) Residents were asked to reduce as much interaction as possible, continue to wear masks and to practice the 3 W's.

(2) Public Safety Report

(a) Council Members were reminded that the report has been sent to Council members via email because the Sergeant had a family matter emergency and would not be able to attend.

(3) Annual Audit Report - Gibson and Company (moved to the January agenda)

4. **Public Forum**

a. Mayor Horn electronically opened the Public Forum at 6:45 p.m. while having the contact information placed on screen.

b. Having no one requesting admittance electronically to the meeting, The Public Forum was closed at 6:48 p.m.

c. Written comments may be sent to [townclerk@lewisvillenc.net](mailto:townclerk@lewisvillenc.net).

5. **Appointments**

a. None.

6. **Technical Review(s)**

a. None.

7. **Preliminary Site Plan Approvals**

a. None.

8. **Evidentiary Hearings**

a. None.

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9. **Public Hearings**

- a. Continued Public hearing for UDO L-162 Downtown Overlay District references in Chapter A, Definitions; Chapter B Article II (H) boundary information; and adopting official map of Downtown allowing 24 hours following the close of the public hearing under NC Session Law 2020-3 that was held on November 12, 2020
  - i. Staff presentation (continued)

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**STAFF REPORT**

**DOCKET # UDO L-162**

**REQUEST**

This UDO text amendment was drafted by staff to amend the Unified Development Ordinances (UDO) to officially define the area of the Downtown Overlay District (DTO) and to adopt and add a map showing the boundaries of the Downtown Core Area (DCA) and the Downtown Gateway Area (DGA). The amendment applies to UDO Chapter A, Article II Definitions; Chapter B, Article II, Section 2-1.5; Chapter B, Article II, Table B.2.4 Institutional and Mixed Use Zoning Districts; & Chapter B, Article II, Section 2-1.6.

**BACKGROUND**

In UDO Chapter B, Article II Zoning Ordinance, there are multiple sections addressing the Downtown Overlay District. In the Lewisville UDO, the Town has adopted specific standards for properties within the DTO and refers to Map 9 of the Comprehensive Land Use Plan. On this map, there is no specific boundary shown for the downtown areas. In addition, more properties are to be included in downtown with the construction of the Great Wagon Road. This text amendment is meant to be proactive for the changes coming to downtown Lewisville and officially defines the properties that are to adhere to the strict standards of the DTO.

**ANALYSIS**

Through continued research, Staff, along with the Planning Board, has developed a definition and a map to be added to the UDO to officially adopt the downtown areas in the Town of Lewisville. The Planning Board worked to diligently choose which properties would be considered in the Downtown Core Area and those that would be considered in the Downtown Gateway Area. Both of these areas, DCA & DGA, are what make up the entire Downtown Overlay District. With the definitions being updated and a map being adopted to show the official boundary, we feel this is a needed text amendment to add clarity to the UDO.

**SUMMARY**

This text amendment will update definitions and tables and will add a map to the appendix section of the UDO. Once the text amendment is adopted, questions concerning whether a property is considered to be located downtown will be eliminated. Staff believes this change to the UDO is reasonable because it will



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make the Unified Development Ordinance more easily understood and interpreted.

The exact language to be added and/or amended to the UDO is attached along with the proposed map of the Lewisville Downtown Overlay.

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- (1) Everyone was reminded that Council had requested letters be sent to the property owners whose properties were being removed from the Downtown Overlay.
        - (a) No comments were received from the property owners.
        - (b) The rationale for removing certain properties from the final map was provided.
        - (c) There was a property on Linda that, at first glance, looks like it should be included; however, because of its access, will remain a residential property.
      - (2) The UDO points to the Comprehensive Plan for the Downtown Overlay Map but it is not defined.
        - (a) The updated map will be added to the Appendix.
    - ii. Public Hearing (continued)
      - (1) Having no one requesting electronic admittance to comment, the Public Hearing was closed at 6:54 p.m.
    - iii. Consideration of [Ordinance 2020050](#) will be at the January 7, 2021 Briefing.
  - 10. **Annexation Requests**
    - a. Voluntary Annexation request received for portion of property located at the end of Doub Road
      - i. [Certificate of Sufficiency](#)
        - (1) Council Member Franklin moved to accept the Certificate of Sufficiency from the Town Clerk. The motion was seconded by Council Member Foster and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
11. **Unfinished Business**
  - a. Board and Committee update
    - i. Council Member Foster updated Council on the status of the board and committee project.
      - (1) Council Member Foster is working with Manager Perkins, Planner Tolbert, Town Clerk Walker, and Communications Specialist Taylor.
      - (2) This had been started pre-COVID but was side-tracked because of the pandemic.
      - (3) A survey is being developed for board and committee members.
        - (a) This will be finalized and emailed, with feedback received by January.

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- (b) After review of the results, information will be provided to Council.
- (c) The information received from the feedback will be used holistically for the future needs.

12. **New Business**

- a. Approval of [2021 Meeting Calendar](#) for Council, Boards and Committees
  - i. Council Member Franklin moved to approve the 2021 meeting calendar. The motion was seconded by Council Member Hunt and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
- b. [Ordinance 2020056](#) - amending Budget Ordinance 2020001 in the amount of \$2,596.<sup>00</sup> to plant additional trees in Jack Warren Park
  - i. Council Member Smitherman moved to approve Ordinance 2020056. The motion was seconded by Council Member Sadler and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Ordinance 2020056 is herein incorporated by reference into the minutes
- c. Mask Up Campaign
  - i. Mayor Horn introduced a proposal to show residents that the Town is supporting the State's orders to wear masks.
    - (1) There will be a series of videos with shots of residents wearing their mask in short segments that will be shown on Channel 6.
    - (2) After discussion, Mayor Horn moved to authorize the Town Manager to move forward with language amended to approve up to \$500.<sup>00</sup> for a budget amendment. The motion was seconded by Council Member Franklin and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
- d. [Resolution 2020080](#) - authorizing the execution of a Memorandum of Agreement for the use of the G. Galloway Reynolds Community Center by the Winston-Salem/Forsyth County Board of Education and a WS/FCS Community Named Organization as a Remote Learning Facility
  - i. Council Member Smitherman moved to approve Resolution 2020080. The motion was seconded by Council Member Welch and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2020080 is herein incorporated by reference into the minutes.
- e. [Resolution 2020081](#) - authorizing the execution of a Lease Agreement between the Town of Lewisville and the Community Organization named by the WS/FCS using the G. Galloway Reynolds Community Center as a remote learning facility
  - i. Council Member Sadler moved to approve Resolution 2020081. The motion was seconded by Council Member Smitherman and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2020081 is herein incorporated

**DRAFT**  
**Lewisville Town Council - Regular Meeting Minutes**  
**December 10, 2020 - 6:00 p.m.**  
**Digitally originating in Council Chambers 1<sup>st</sup> floor - Lewisville Town Hall**  
**6510 Shallowford Road**

by reference into the minutes.

**13. Administrative Reports**

- a. Upcoming [Events at Shallowford Square](#) and Town Holidays
  - i. Mr. Perkins advised that Town Hall will be closed to observe the Christmas Holiday on December 24<sup>th</sup> and 25<sup>th</sup> and New Year's Day on January 1<sup>st</sup>.
- b. Manager's Report
  - i. The RFQ for the joint Comprehensive Plan and Parks and Recreation Master Plan is due at 5 p.m. on December 11<sup>th</sup>.
    - (1) A short list will be developed for interview.
    - (2) Information will be brought to Council at the January meeting so that work can begin in February.
- c. Clerk's Report
  - i. None.
- d. **Approvals at the Briefing and Action Meeting on December 3, 2020**
  - i. [Ordinance 2020049](#) - Public hearing for UDO L-161 Pedestrian Connections Overlay District Chapter B Article II (I) of the Unified Development Ordinance amending waiver requirements and providing for Alternative Compliance
  - ii. [Resolution 2020078](#) - Approving new copier lease agreement with Sharp Business Systems

**14. For the Good of the Order:**

- a. Public Comments
  - i. At 7:22 p.m., Mayor Horn electronically opened Public Comments.
  - ii. Having no electronically raised hands to be admitted to the meeting, Public Comments were closed at 7:23 p.m.
  - iii. Written comments may be sent to [townclerk@lewisvillenc.net](mailto:townclerk@lewisvillenc.net).
- b. Council Comments/Discussion
  - i. Council Member Smitherman thanked staff for their work and everything for Council and he also wished everyone for a Merry Christmas and a happy and safe new year.
  - ii. Mayor Horn said that he and other members would concur with Council Member Smitherman.
    - (1) Generally, staff, deputies and Council would be together for lunch; however, with these socially distancing times, an in-person luncheon will not be feasible. Staff will have a socially distance luncheon and pre-paid debit cards will be given to the deputies.
- c. Closed Session
  - i. Attorney Houff read the State Statute allowing closed sessions:
    - (1) § 143-318.11. Closed sessions. (a) Permitted Purposes. A public body may hold a closed session and exclude the public only when a closed session is required: (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. (6)

**DRAFT**  
**Lewisville Town Council - Regular Meeting Minutes**  
**December 10, 2020 - 6:00 p.m.**  
**Digitally originating in Council Chambers 1<sup>st</sup> floor - Lewisville Town Hall**  
**6510 Shallowford Road**

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

- (2) At 7:28 p.m., Council Member Welch moved to go into Closed Session as read by Attorney Houff. The motion was seconded by Council Member Hunt and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
- (3) Council returned from Closed Session.
- d. Consideration of Manager's compensation for 2021
  - i. Council Member Hunt moved to provide a 2.5% merit bonus to the Town Manager. The motion was seconded by Council Member Welch and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
- e. Adjournment
  - i. Having no other business to discuss, Council Member Franklin moved to adjourn the meeting at 8:10 p.m. The motion was seconded by Council Member Smitherman and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

\_\_\_\_\_  
Mike Horn, Mayor

ATTEST:

\_\_\_\_\_  
Joyce C. McWilliams Walker, Town Clerk

Town of Lewisville

Budget Amendment Ordinance 2021004  
Amending Budget Ordinance 2020001

<b>Finance Department Use Only</b>
<i>Budget Amendment Number: #19</i>
<i>Finance Officer: PAM ORRELL</i>

<i>DEBIT</i>			<i>CREDIT</i>		
<i>CODE</i>	<i>ACCOUNT DESCRIPTION</i>	<i>AMOUNT</i>	<i>CODE</i>	<i>ACCOUNT DESCRIPTION</i>	<i>AMOUNT</i>
	<b>General Fund</b>			General Fund	
10-40-4900-6000	Planning - Contracted Services	\$21,609.00	10-00-3990-9000	Fund Balance Appropriated	\$34,300.00
10-80-6120-6000	Parks & Recreation - Contracted Services	\$12,691.00			

To increase the budget for the update of the town’s Comprehensive Plan and the Parks, Recreation and Cultural Development Master Plan

RECOMMENDED By: Pam Orrell  
Town Finance Officer

Approved and effective upon adoption, this the 14<sup>th</sup> day of January, 2021 by the Lewisville Town Council.

APPROVED: \_\_\_\_\_  
Mike Horn, Mayor

ATTEST: \_\_\_\_\_  
Joyce C. McWilliams Walker, Town Clerk

**RESOLUTION 2021004 OF THE LEWISVILLE TOWN COUNCIL  
AWARDING CONTRACT FOR COMPREHENSIVE PLAN AND  
PARKS, RECREATION AND CULTURAL DEVELOPMENT UPDATES**

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**WHEREAS**, there is a need to update the Town's Comprehensive Plan; and

**WHEREAS**, there is a need to update the Master Plan for Parks, Recreation and Cultural Development; and

**WHEREAS**, it is most efficient and expedient to update these document simultaneously; and

**WHEREAS**, the Scope of Work is detailed in the attached work proposal.

**NOW, THEREFORE, BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL** that the contract be awarded to Kimley Horn of Charlotte, NC and that the Town Manager is authorized to execute a contract in accordance with the proposal submitted in an amount not to exceed \$164,300.<sup>00</sup> (One hundred sixty four thousand three hundred dollars and no cents).

**Resolved, approved and effective upon adoption, this the 14<sup>th</sup> day of January, 2021 by the Lewisville Town Council.**

\_\_\_\_\_  
Mike Horn,  
Mayor

ATTEST:

\_\_\_\_\_  
Joyce C. McWilliams Walker,  
Town Clerk

**RESOLUTION 2021001 OF THE LEWISVILLE TOWN COUNCIL  
AMENDING THE POLICY ON ACCEPTING APPLICATIONS TO  
LEWISVILLE BOARDS AND COMMITTEES**

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**NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL** amends the policy for the receipt of requests from citizens requesting appointment or reappointment to a Lewisville board or committee as stated in the policy attached herein.

**Adopted this the 14<sup>th</sup> day of January, 2021 by the Lewisville Town Council.**

\_\_\_\_\_  
Mike Horn, Mayor

ATTEST:

\_\_\_\_\_  
Joyce C. McWilliams Walker, Town Clerk



**RESOLUTION 2021001 OF THE LEWISVILLE TOWN COUNCIL  
AMENDING THE POLICY ON ACCEPTING APPLICATIONS TO  
LEWISVILLE BOARDS AND COMMITTEES**

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**POLICY**

**Application process for boards and committees**

Any resident of the Town of Lewisville may request appointment to a committee or board at any time. With the exception of the Student Leadership Committee, ~~Sister City Committee and the Recycling Committee~~, applicants must be 18 years of age and have lived within the town limits for at least six (6) months. **The application for appointment is on the Town of Lewisville's web site and may be filled out on-line.**

Applicants ~~are encouraged to~~ **must also** submit a letter ~~requesting consideration with the application with a brief biography and an explanation of why the applicant wishes to serve. An optional item that the applicant may wish to include is any experience that may be useful in serving on the board or committee.~~ The letter should contain:

- ▶ ~~name of committee or board~~
- ▶ ~~why the applicant wishes to serve~~
- ▶ ~~a brief explanation of the applicant's qualifications or experiences that may be useful in serving on the committee or board~~
- ▶ ~~a short personal biography~~

Council may choose not to consider applications that do not include the above listed information.

Current committee or board members whose terms have expired ~~and who are not term limited by length of service~~ **may request reappointment to a board after three (3) years and to a committee after two (2) years**, by providing the Town Clerk with notice of such request **accompanied by an application.**

**In-cycle requests for reappointment and appointment to boards and committees must be received by the Town Clerk by the last Friday in January. New appointment requests will be scheduled for interviews during the month of February.**

**Out-of-cycle** ~~A~~ applications and requests for ~~reappointment~~ **appointment** must be received by the Town Clerk at least ~~48 hours~~ **one (1) week** prior to Council's monthly briefing **on the first Thursday of the month** in order to be considered at the next Council meeting **on the second Thursday of the month**. If received later than ~~forty eight (48) hours~~ **one (1) week** prior to briefing, the application will be considered at the following month's Council meeting should the committee or board vacancy still be available; provided, however, this policy shall not prohibit nominations by

**RESOLUTION 2021001 OF THE LEWISVILLE TOWN COUNCIL  
AMENDING THE POLICY ON ACCEPTING APPLICATIONS TO  
LEWISVILLE BOARDS AND COMMITTEES**

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council members at the meeting so long as no other council member objects.

Some committees do not have a limit on the number of residents who may participate. Some committees and all boards do have **specified** membership **limit** requirements.

For **in-cycle** vacancies on town boards **and committees**, the Town will advertise the vacancy **forty-five (45) days** prior to the briefing deadline for application by posting notice on **a bulletin boards at Town Hall at Shallowford Square and the G. Galloway Reynolds Community Center, Spectrum Channel 6, publication in the Town's January/February newsletter, on the Town's social media and any other distribution lists available**. In addition, the Town shall endeavor to provide notice by additional means including, without limitation, announcements at Council, **committee** or board meetings **and publication in the Town newsletter, on the Town website and on cable access, if possible**. If no application **or request for reappointment appointment** is received by the deadline set **out** above, the Town will continue to advertise until an application **or request for reappointment appointment** is received. The application **or request for reappointment appointment** will be forwarded to Council at their next regularly scheduled briefing meeting and may be voted on at the next scheduled Council meeting.

With unanimous consent of the council, an application may be accepted beyond the deadline to be considered at the next regularly scheduled council meeting.

**Resolution 2005015 02-10-2005 - Establishing the Policy**

**Town of Lewisville**

**Budget Amendment Ordinance 2021002  
Amending Budget Ordinance 2020001**

<b>Finance Department Use Only</b>
<i>Budget Amendment Number: #17</i>
<i>Finance Officer: PAM ORRELL</i>

<i><b>DEBIT</b></i>			<i><b>CREDIT</b></i>		
<i><b>CODE</b></i>	<i><b>ACCOUNT DESCRIPTION</b></i>	<i><b>AMOUNT</b></i>	<i><b>CODE</b></i>	<i><b>ACCOUNT DESCRIPTION</b></i>	<i><b>AMOUNT</b></i>
10-00-5700-6001	General Fund Storm Water - Drainage System Repairs	\$10,895.00	10-00-3990-9000	General Fund Fund Balance Appropriated	\$10,895.00

For drainage improvements at the intersection of Big Tree Drive and Chockecherry Lane

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RECOMMENDED By:     Pam Orrell      
Town Finance Officer

**Approved and effective upon adoption, this the 7<sup>th</sup> day of January, 2021 by the Lewisville Town Council.**

APPROVED: \_\_\_\_\_  
Mike Horn, Mayor

ATTEST: \_\_\_\_\_  
Joyce C. McWilliams Walker, Town Clerk

**RESOLUTION 2021002 OF THE LEWISVILLE TOWN COUNCIL  
AWARDING CONTRACT FOR BIG TREE DRIVE & CHOCKECHERRY LANE  
STORMWATER DRAINAGE REPAIRS**

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**WHEREAS**, a stormwater drainage issue was reported at the intersection of Big Tree Drive and Chockecherry Lane; and

**WHEREAS**, the Scope of Work is detailed in the attached contract and work proposal; and

**WHEREAS**, this project is being completed using Stormwater drainage system repair funds; and

**WHEREAS**, Russell Construction Company was selected to complete this project.

**NOW, THEREFORE, BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL** that the Town Manager is authorized to award the contract attached hereto for repairs at the intersection of Big Tree Drive and Chockecherry Lane to Russell Construction Company of Advance, North Carolina for an amount not to exceed \$10,895.<sup>00</sup> (Ten thousand eight hundred ninety-five dollars and no cents).

**Resolved, approved and effective upon adoption, this the 7<sup>th</sup> day of January, 2021 by the Lewisville Town Council.**

\_\_\_\_\_  
Mike Horn,  
Mayor

ATTEST:

\_\_\_\_\_  
Joyce C. McWilliams Walker,  
Town Clerk

**Town of Lewisville**

**Budget Amendment Ordinance 2021003  
Amending Budget Ordinance 2020001**

<b>Finance Department Use Only</b>
<i>Budget Amendment Number: #18</i>
<i>Finance Officer: PAM ORRELL</i>

<i>DEBIT</i>			<i>CREDIT</i>		
<i>CODE</i>	<i>ACCOUNT DESCRIPTION</i>	<i>AMOUNT</i>	<i>CODE</i>	<i>ACCOUNT DESCRIPTION</i>	<i>AMOUNT</i>
10-00-5650-6250	General Fund Powell Bill - Sidewalk Repairs	\$4,170.00	10-00-3990-9000	General Fund Fund Balance Appropriated	\$4,170.00

To remove sidewalk trip and fall hazards in Brook Forest

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RECOMMENDED By:     Pam Orrell      
Town Finance Officer

**Approved and effective upon adoption, this the 7<sup>th</sup> day of January, 2021 by the Lewisville Town Council.**

APPROVED: \_\_\_\_\_  
Mike Horn, Mayor

ATTEST: \_\_\_\_\_  
Joyce C. McWilliams Walker, Town Clerk



**ORDINANCE 2020050 OF THE LEWISVILLE TOWN COUNCIL  
UDO L-162 OF THE UNIFIED DEVELOPMENT ORDINANCES (UDO)  
AMENDING THE DOWNTOWN OVERLAY**

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**WHEREAS**, the Town of Lewisville wishes to clarify waiver information found in the Downtown Overlay;  
and

**WHEREAS**, over the years, modifications have been made to the Downtown Overlay District that have not  
been synchronized throughout all UDO documentation; and

**WHEREAS**, the Lewisville Planning Board found the need to amend the UDO to provide for accurate  
information; and

**WHEREAS**, the Lewisville Planning Board held their public hearing for the text amendment on September  
9, 2020, and under COVID-19 electronic rules, approved unanimously the text amendment on September 23,  
2020, to recommend to Council; and

**WHEREAS**, the Council public hearing was advertised in the Winston-Salem Journal on Sunday, October  
25, 2020 and Sunday, November 1, 2020.

**NOW THEREFORE BE IT ORDAINED THAT** the Lewisville Town Council approves amending the  
following of Lewisville Unified Development Ordinances:

**Section 1.** Items to be added are in bold, red, underlined, and highlighted in yellow and items to be  
deleted are in black, show a strike through, and highlight.

**Section 2.** Any previous or contrary provisions of the UDO are repealed and rescinded.

**Section 3.** Amend Chapter A Definitions Ordinance as follows:

**Article II Definitions**

**DOWNTOWN.** As ~~defined verbally and on the Preferred Land Use Map in the Lewisville Comprehensive  
Plan shown in Exhibit 5 in the Appendix of the Unified Development Ordinance on the map titled  
Lewisville Downtown Overlay Map, the downtown includes primarily properties that stretch from the  
area surrounding~~ of Williams and Shallowford Roads from the US 421 interchange ~~and Williams Road  
to Reid Acres Lane, encompassing approximately one hundred seventy-seven (177) acres~~ **properties that  
front Shallowford Road and Great Wagon Road.**

**DOWNTOWN CORE AREA (DCA).** That portion of the Downtown ~~centered on Shallowford Road~~ lying  
east of the ~~terminus of~~ Williams Road ~~Shallowford Road roundabout as shown in Exhibit 5 in the  
Appendix of the Unified Development Ordinance on the map titled Lewisville Downtown Overlay  
Map.~~ (excluding the parcels at the northeast and southeast corner of the intersection of Shallowford and  
Williams Road, directly east of and across the street from the Oaks at Lewisville Shopping Center):

**DOWNTOWN GATEWAY AREA (DGA).** That portion of the Downtown lying west of the Downtown

**ORDINANCE 2020050 OF THE LEWISVILLE TOWN COUNCIL  
UDO L-162 OF THE UNIFIED DEVELOPMENT ORDINANCES (UDO)  
AMENDING THE DOWNTOWN OVERLAY**

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Core and centered on the US 421/Williams Road interchange as shown in Exhibit 5 in the Appendix of the Unified Development Ordinance on the map titled Lewisville Downtown Overlay Map.

**DOWNTOWN OVERLAY AREA (DTO).** An area equivalent to the Downtown including the Downtown Core Area and the Downtown Gateway Area.

**Section 4.** Amend Chapter B Zoning Ordinance

**Article II Section 2-1.5 INSTITUTIONAL AND MIXED USE ZONING DISTRICTS – PURPOSE STATEMENTS AND REGULATIONS**

Table B.2.4

Institutional and Mixed Use Zoning Districts

Symbol	District Name
IP	Institutional and Public
IP-S	Institutional and Public – Special
C	Campus
C-S	Campus – Special
CD1-S	Campus District 1 – Special
MU-S	Mixed Use – Special
<b>LD1-S</b>	<b>Lewisville Downtown District 1 – Special</b>
<b>LD2-S</b>	<b>Lewisville Downtown District 2 – Special</b>

**(E) LD1-S and LD2-S Lewisville Downtown Districts**

**Note: These definitions deleted from this section and moved to Chapter A**

- ~~(1) **Definitions.** The following definitions shall apply to this ordinance:~~
- ~~(a) **Downtown.** As defined on the Preferred Land Use Map #9 in the Lewisville Comprehensive Plan, the stretch of Williams and Shallowford Roads from the US 421 interchange to Reid Acres Lane, encompassing approximately 177 acres:~~
  - ~~(b) **Downtown Core Area (DCA).** That portion of the Downtown centered on Shallowford Road lying east of the terminus of Williams Road (excluding parcels at the northeast and southeast corner of the intersection of Shallowford and Williams Road, directly east of and across the street from the Oaks at Lewisville Shopping Center):~~
  - ~~(c) **Downtown Gateway Area (DGA).** That portion of the Downtown lying west of the Downtown Core and centered on the US 421/Williams Road interchange:~~
  - ~~(d) **Downtown Overlay Area.** An area equivalent to the Downtown:~~



**ORDINANCE 2020050 OF THE LEWISVILLE TOWN COUNCIL  
UDO L-162 OF THE UNIFIED DEVELOPMENT ORDINANCES (UDO)  
AMENDING THE DOWNTOWN OVERLAY**

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- (21) Purpose.** The Lewisville Downtown Districts provide for development in Lewisville’s traditional town center. The Town Center anchors the surrounding residential neighborhoods while also serving the broader community and visitors alike. Downtown Lewisville special use districts and standards are adopted to encourage new and adaptive reuse development while safeguarding the values of surrounding properties, protect the town’s unique historically small town pedestrian oriented character, promote good urban design, protect the health, safety, and welfare of residents, property and visitors, and support the aesthetic interest in the Town.
- (a) Lewisville Downtown District 1 (LD1-S) applies to the Downtown Core Area (DCA) – see **Preferred Land Use Map #9 in the Comprehensive Plan map titled Lewisville Downtown Overlay Map in Exhibit 5 in the Appendix of the Unified Development Ordinance** – and provides a broad array of uses is expected in a development pattern....
- (b) Lewisville Downtown District 2 (LD2-S) applies to the Downtown Gateway Area (DGA) – see **Preferred Land Use Map #9 in the Comprehensive Plan map titled Lewisville Downtown Overlay Map in Exhibit 5 in the Appendix of the Unified Development Ordinance** – and provides a broad array of uses expected in a development pattern....
- (32) Pre-application Conference.**
- (43) Alternative Compliance.**
- (54) General Dimensional Requirements – LD1-S and LD2-S.**
- (65) Build-To-Line (BTL).**
- (76) Public Sidewalks.**
- (87) Parking.**
- (98) Bufferyards and Other Screening Requirements.**
- (109) Reserved.**
- (110) Architectural Character Standards.**
- (121) Permitted Uses in LD1-S.**
- (1312) Permitted Uses in LD2-S.**

**ORDINANCE 2020050 OF THE LEWISVILLE TOWN COUNCIL  
UDO L-162 OF THE UNIFIED DEVELOPMENT ORDINANCES (UDO)  
AMENDING THE DOWNTOWN OVERLAY**

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**Section 5. Amend Chapter B Zoning Ordinance**

**Article II Section 2-1.6 OVERLAY AND SPECIAL PURPOSE ZONING DISTRICTS - PURPOSE STATEMENTS AND REGULATIONS**

**(H) Downtown Overlay District (DTO)**

**(1) Definitions.**

~~(a) **LDS1-S and LD2-S Definitions.** The definitions listed in Section B.2-1.5(E) for the LD1-S and LD2-S Districts shall apply to this section.~~

~~(b) **Downtown Overlay Area.** See definition of Downtown in Section B.2-1.5(E).~~

**(2) Applicability, Purpose and Intent.** The Lewisville Downtown Overlay District (DTO), see map titled Lewisville Downtown Overlay Map in Exhibit 5 in the Appendix of the Unified Development Ordinance, provides additional requirements within the Town of Lewisville's designated Downtown Core and Gateway areas (Downtown Overlay Area).....

**(3) General Regulations.**

**(4) Architectural Character Standards.**

**(5) Gateway Area.**

**(6) Core Area.**

**Section 6. Amend UDO Appendix**

Exhibit 1 Table of Corresponding Zoning Districts

Exhibit 2 Traffic Impact Study Standards

Exhibit 3 Growth Management Plan

Exhibit 4 Vienna Business District

**Exhibit 5 Lewisville Downtown Overlay District Map (see attached map)**

**Section 7.** It is the intent of the Lewisville Town Council that the provisions of this ordinance shall be made a part of the Town of Lewisville Unified Development Ordinances (UDO); that the sections of this ordinance may be re-numbered or re-lettered; and that the word "ordinance" may be changed to "section", "article", "chapter" or other appropriate designation to accomplish such intention.

**Section 8.** The effective date of the amendment shall be effective on the date of the adoption of this ordinance.

**ORDINANCE 2020050 OF THE LEWISVILLE TOWN COUNCIL  
UDO L-162 OF THE UNIFIED DEVELOPMENT ORDINANCES (UDO)  
AMENDING THE DOWNTOWN OVERLAY**

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**Adopted on this the xxx Day of xxx, 2020 by the Lewisville Town Council. Motion to adopt was made by Council Member xxx and seconded by Council Member xxx by a vote of x-x.**

APPROVED: \_\_\_\_\_  
Mike Horn, Mayor

ATTEST: \_\_\_\_\_  
Joyce C. McWilliams Walker, Town Clerk