

Lewisville Town Council Budget and Action Meeting #2
Monday, April 19, 2021 - 6:00 p.m. - Meeting Minutes
ZOOM Electronic Meeting Originating at Town Hall
6510 Shallowford Road

Council Budget Workshop #2

Apr 19, 2021 06:00 PM Eastern Time (US and Canada)

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88509490848?pwd=V3FSR2RKMExTTWFZNF1WHozVWJoQT09>

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1. **Call to Order:**
 - a. Roll Call
 - i. Mayor Mike Horn called the meeting to order at 6:01 p.m. Council Members present were Jeanne Marie Foster, Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman and Jane Welch. Also present were Town Manager Hank Perkins, Attorney Bo Houff, Finance Officer, Pam Orrell, Public Works Director Ryan Moser, Planner Stacy Tolbert and Town Clerk Joyce Walker.
 - b. Approval of Agenda
 - i. Mayor Horn asked to amend the agenda by adding a closed session after the approval of the agenda.
 - ii. Council Member Smitherman moved to approve the agenda as amended. The motion was seconded by Council Member Hunt and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
 2. **Closed Session**
 - a. Attorney Houff read the purpose for this closed session: **§ 143-318.11.(a)(5)** To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.
 - b. Council Member Foster moved to go into Closed Session. The motion was seconded by Council Member Smitherman and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.
 - c. Council members returned from closed session at 6:32 p.m.

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3. **Other Business**

- a. [Resolution 2021027](#) - opposing the SB 349/HB 401 legislation on planning and zoning that would remove a municipality's ability to plan zoning in their municipality as their residents prefer.
 - i. Mayor Horn explained that the plans for the town had density closest to the downtown and that the town has taken care over the years to ensure that all types of housing could be constructed and that the legislation was beneficial to special interests.
 - ii. Mrs. Tolbert also noted that the legislation did not take into account impervious surface, parking, town homes, septic systems, and too many other unanswered questions. This legislation does not look forward.
 - iii. Council Member Smitherman moved to approve Resolution 2021027. The motion was seconded by Council Member Welch and approved unanimously by a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

4. **Budget Review**

- a. General Fund
 - i. Revenues (reviews completed at the 04-12-2021 meeting)
 - ii. Expenditures (by Department)
 - (1) Review completed at the 04-12-2021 meeting
 - (a) Personnel
 - (b) Governing Body
 - (c) Administration
 - (d) Student Leadership
 - (e) Finance
 - (f) Debt Service
 - (g) Planning
 - (h) Beautification
 - (i) Community Policing
 - (j) Public Safety
 - (2) **Expenditures by Department - Budget Meeting #2**
 - (a) Public Works *Reviewed, no change.*
 - (i) There is a new truck in the budget. It will be needed when the laborer is hired.
 - (ii) Staff was asked to provide a job description of maintenance tech and laborer.
 - (iii) There is also a software program, *See, Click, Fix*, that can be integrated into the web site allowing residents to enter public works problems that need fixing. Staff can track

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each and the program will provide feedback to the resident.

(iv) Staff was asked to provide salary and benefit totals for all staffing for all departments.

(b) Streets *Reviewed, no change.*

(i) Council members were shown mock ups of the signs that are to be made for placement along HWY 421 north and south bound.

(ii) Staff was asked to provide a list of the streets that required right-of-way maintenance.

(iii) Staff was asked to move the sustainability project expenses line item from Streets to Recycling.

(c) Powell Bill *Reviewed, no change.*

(d) Storm Water *Reviewed, no change.*

(i) Staff will provide the cost to clean storm drains.

(e) Solid Waste *Reviewed, no change.*

(f) Recycling *Reviewed, no change.*

Council took a break from 7:57 p.m. to 8:10 p.m.

(g) Parks and Recreation *Reviewed, no change.*

(i) Council discussed ways to honor Mrs. Warner at the new community center. A painting was suggested; however, council members liked the idea of a bronze relief instead.

(ii) Council was advised that a robust system is being reviewed that will be used for reservations.

(iii) Staff is to provide a total of the cost of utilities for each of the town's properties.

(h) Willow Run Municipal Service District *Reviewed, no change.*

(i) Revenues

1) Board members of the MSD recommended that the tax rate for the MSD should be reduced to 4.5¢; however, the manager's recommendation was to leave the rate as 5¢ in order to help meet the \$250,000.⁰⁰ target for reserves should there be a catastrophic event with one of the dams.

2) Council accepted the manager's recommendation.

(ii) Expenses

(3) The remaining miscellaneous items will be reviewed at the next budget meeting scheduled for Thursday, May 6 following the briefing meeting that starts at 6:00 p.m.

(a) Capital Reserve Funds

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- (b) Capital Project Funds
- (c) Fee Schedule

5. **Adjournment**

- a. Council Member Sadler moved to adjourn the meeting at 9:00 p.m. The motion was seconded by Council Member Foster and approved unanimously by roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

Mike Horn, Mayor

ATTEST:

Joyce C. McWilliams Walker, Town Clerk